

CODE: BEDJ

BROADCASTING/TAPING OF COMMITTEE MEETINGS

The following guidelines will govern the public use of recording devices at the public meetings of the School Committee and subcommittees of the school unit.

Any recording device may be used by members of the public so long as it does not:

Require the use of power cords and microphone cords that would interfere with the free movement of traffic into, out of, and within the meeting room;

Produce sufficient continuous or periodic sounds that interfere with speakers or with the ability of all persons present to hear the proceedings;

Require the occasional or frequent relocation of a microphone or microphones in such a manner as to be disruptive to speakers or other persons present; and/or;

Require excessive space in the meeting room so that any participants or observers at the meeting are displaced or excluded or cannot see because of the device.

Whenever a taped or filmed recording is being made of a meeting, the person making the tape or film shall first notify the Committee chair or the appropriate person conducting the meeting that the meeting is to be filmed or taped.

When, at the request of any Committee member and/or when, in the judgment of the chair, any of the above guidelines have been violated in such a way as to interfere with the conduct of the meeting or with the ability of the public to observe the proceedings of the meeting, the chair shall request the operator of the recording device to comply with the guidelines. If said interference continues, the chair shall direct that the recording be discontinued and, if necessary, that the recording device be removed from the meeting room.

Adopted: July 5, 1994

KITTERY SCHOOL DEPARTMENT

