

Kittery School Committee Meeting
16 October 2007 - Town Hall Chambers - 6:30 p.m.
REGULAR BUSINESS MEETING

I. ASSEMBLY OF SCHOOL COMMITTEE MEMBERS:

A & B. The meeting was called to order by Chair Pelletier at 6:30 p.m. Supt. Littlefield, Glennis Wright, Ken Lemont, Kim Bedard, and Patti Ayer were present. Student Board Member, Jessica Bedard, was present. David Batchelder arrived at 6:33 p.m. Also present were school administrators and press.

C. Warrants:

Chair Pelletier reported that the warrants have been completed.

D. Adjustments to the Agenda: None.

E. Minutes:

The Minutes of October 4, 2007 were approved as amended.

The Minutes of October 10, 2007 were approved as presented.

F. Student Advisory Member Report:

Things are going well. The seniors won Homecoming Week. Parent/teacher conferences are being held Thursday and Friday, October 18 & 19, 2007. There is no school on these days. Sophomores and juniors are taking SAT's on Wednesday, October 11, 2007. The Nutrition Group, under the direction of Kelly Brown has started and will meet for the next weeks. Candidate's Night will be held on Wednesday, October 17, 2007 at Town Hall Chambers for School Committee and Town Council candidates. Traip Soccer team won their game today. Not enough parking spaces at Traip continues to be a problem. Students are hearing about the problem with backpacks. Some students are not happy but understand why this is important for their safety. Student Advisory Member, Jessica Bedard, will be attending the Annual MSBA Fall Conference in Augusta on Thursday and Friday, October 25-26, 2007.

II. CORRESPONDENCE:

SAD #35 is scheduling a board workshop on the topic of e-mail that will be conducted by an attorney from Drummond Woodsum. Kittery Board members are invited to participate.

Dr. Paul Treacy, our consulting psychologist, is leaving for a career opportunity in Ireland. Jane Durgin is in the process of locating a person to carry on Dr. Treacy's work for the special education program.

Kittery Fire Chief O'Brien is holding a celebration and dedication ceremony of the Gorges Road Station on Saturday, October 13 from 7:00 - 10:00 a.m.

Traip Academy Student Council is holding a candidates night for Council and Board candidates on Wednesday, October 17 at 6:30 p.m. at Town Hall chambers.

III. PUBLIC COMMENT: None.

IV. STAFF REPORTS: None.

V. UNFINISHED BUSINESS: None.

VI. NEW BUSINESS:

A. Action on first reading of policies:

1. JKG - Physical Restraint.

Action on this item has been postponed until clarification is received from the Policy Committee.

2. KBF - Parent Involvement in Title 1.

It was **MOVED** by Chair Pelletier, **SECONDED** by Kim Bedard and **VOTED** 6-0-0 with Student Board Member, Jessica Bedard, in favor to approve first reading of Policy KBF - Parent Involvement in Title 1.

B. Action on second reading of policy:

1. IHBA - Individualized Education Program.

It was **MOVED** by Kim Bedard, **SECONDED** by Glennis Wright and **VOTED** 6-0-0 with Student Board Member, Jessica Bedard, in favor to approve second reading of Policy IHBA - Individualized Education Program.

C. Action on final approval for an overnight trip to Orono - November 7, 2007 (College Tour)

It was **MOVED** by Kim Bedard, **SECONDED** by Glennis Wright and **VOTED** 6-0-0 with Student Board Member, Jessica Bedard, in favor to grant final approval for an overnight trip to Orono to Maine college campuses on November 7, 2007 (College Tour)

D. Action to approve Kittery School Department Emergency Management Plan.

It was **MOVED** by Chair Pelletier, **SECONDED** by Ken Lemont and **VOTED** 6-0-0 with Student Board Member, Jessica Bedard, in favor to approve Kittery School Department Emergency Management Plan in accordance with 20 -A MRSA ss 1001 sub ss 16.

E. Action to review draft RFP for the Frisbee Feasibility Study.

It was **MOVED** by Chair Pelletier, **SECONDED** by Glennis Wright and **VOTED** 6-0-0 with Student Board Member, Jessica Bedard, in favor to approve draft RFP for the Frisbee Feasibility Study as amended.

F. Action on Resolution on Mandated School District Consolidation.

It was **MOVED** by Chair Pelletier, **SECONDED** by Ken Lemont and **VOTED** 6-0-0

with Student Board Member, Jessica Bedard, in favor to adopt the Resolution on Mandated School District Consolidation.

VII. SUPERINTENDENT'S REPORT:

- A. Supt. Littlefield reported that he received a call from the Commissioner's Office at the Department of Education requesting a time she could schedule a meeting with us. It was the consensus of the Board to have Supt Littlefield notify the Commissioner's Office and confirm November 6 for this meeting.
- B. Supt. Littlefield reported that on November 5, 2007, the York County Superintendent's Association will be hosting a Legislative Breakfast to discuss consolidation and regionalization issues.
- C. Supt. Littlefield reported that the staff is holding a "retirement" party for Diane Rubino on Wednesday, October 17 at the Shapleigh Library. Please feel free to drop by. Diane's last day is October 19, 2007.
- D. Supt. Littlefield reported that he is in the process of discussing possible arrangements to fill the position of Food Director. He will keep the Board posted of any developments.
- E. Included in the FYI packet is a flyer announcing a workshop the York County superintendent's have organized regarding the new budget format and validation procedures. It is scheduled for Thursday, November 1, 2007 at York County Community College in Wells at 6:30 p.m..
- F. Supt. Littlefield reported that on Thursday, October 18, 2007 we have a full staff development day. Dr. Christopher Kaufman will continue the work he started with the staff on opening day this year.
- G. Included in the FYI packet is a draft of the press release from the Community Wellness Coalition for KEYS announcing forums in both Kittery and York on the topic of school district consolidation. Kittery will hold its forum on Tuesday, October 23, 2007 at Shapleigh Middle School at 7:00 p.m..

VIII. COMMITTEES AND REPORTS:

- A. **Design Team:** The Design Team met on Wednesday, October 10, 2007 and Reviewed math and literacy work in the district.
- B. **Town Council Information Report:** None.
- C. **Health Coordinating Team:** The Health Coordinating Team met on Wednesday, October 10, 2007. The next meeting is scheduled for November 6, 2007.

- D. Policy Committee:** The Policy Committee met and reviewed policies.
- E. MSBA Executive Committee:** The MSBA Executive Committee met. Kim Bedard returned from Philadelphia on Sunday, October 14, 2007. The governor of Vermont is also considering school consolidation.
- F. Advisory Committee for Information Literacy:** The Advisory Committee for Information Literacy is scheduled to meet on Wednesday, October 17, 2007.
- G. Legislative Committee:** The Legislative Committee has not met.
- H. Finance Committee:** The Finance Committee report is included in the FYI packet.

IX. QUESTIONS/COMMENTS/CONCERNS:

Glennis Wright commented that due to a prior commitment, she is unable to attend Candidate's Night. She thanked Supt. Littlefield and Chair Pelletier for attending the PTA meeting. She commented that the Kittery Quarterly should include more information about the school district.

Patti Ayer commented that the after school program at Kittery CAP is closing. It was brought up to Town Council to see if there was anything they could possibly do. She questioned if the schools could create homework clubs so the students have somewhere to go after school.

Kim Bedard commented that the Traip Band is playing at the Annual MSBA Fall Conference in Augusta. She also questioned what was going on with the Drop Out Committee.

X. EXECUTIVE COMMITTEE: None.

XI. ACTION ON EXECUTIVE SESSION: None.

XII. ADJOURNMENT:

It was **MOVED** by Ken Lemont, **SECONDED** by Kim Bedard and **VOTED** 6-0-0 on a **VOICE VOTE** with Student Board member, Jessica Bedard. in favor to adjourn at 8:54 p.m.

Respectfully submitted by _____ Date: October 16, 2007
Janis Marshall-Colby, Recorder

_____ Date: October 16, 2007
Larry Littlefield, Superintendent of Schools

APPROVED BY SCHOOL COMMITTEE: November 6, 2007