

Kittery School Committee Meeting
06 November 2007 - Town Hall Chambers - 6:30 p.m.
REGULAR BUSINESS MEETING

I. ASSEMBLY OF SCHOOL COMMITTEE MEMBERS:

A & B. The meeting was called to order by Chair Pelletier at 6:30 p.m. Supt. Littlefield, Glennis Wright, Ken Lemont, Patti Ayer, David Batchelder, and Kim Bedard were present. Student Board Member, Jessica Bedard was excused absent. Also present were school administrators, staff, press, Kittery Town Council Members, Kittery Town Manager, Jonathan Carter, York Supt., Dr. Henry Scipione, SAD 35 Supt., Dr. Jeffrey Bearden, Department of Education Representative, Jim Rier, State Representatives: Walter Wheeler and Dawn Hill, Senator Peter Bowman, and members of the public.

C. Warrants:

Chair Pelletier reported that the warrants have been completed.

D. Adjustments to the Agenda: None.

E. Minutes:

The Minutes of October 16, 2007 were approved as presented.

F. Student Advisory Member Report: None.

G. Workshop: Discussion with Department of Education staff - school unit consolidation and fiscal consideration.

Supt. Littlefield, School Board members, Town Council members, and Kittery Town Manager, Jonathan Carter met in workshop format with Jim Rier, Director of Finance for the Department of Education, to discuss school consolidation issues.

Jim Rier explained to the Board that he was here to discuss issues regarding consolidation including cost sharing with other districts. Chair Pelletier noted to Mr. Rier that Kittery already shares programs with other districts. He also noted that Kittery has done everything possible to consolidate with other districts, York and SAD #35, but Kittery is left standing alone. Where do we go from here? Mr. Rier noted that the Department was concerned that Kittery was not going to be able to meet the December 1, 2007 deadline. Chair Pelletier did note that Kittery is still pursuing options with SAD #35 and York, and is still open to any discussions.

David Batchelder noted that SAD #35 and York worked with Kittery in good faith throughout the summer. We have complied with the law in every way, but we are left with no matching districts.

Ken Lemont also noted that Kittery has done due diligence. Chair Pelletier questioned Mr. Rier if this law will actually save money at the end of the day? Mr. Rier noted that we will not see a savings at first, but he was not going to debate this issue here tonight.

Chair Pelletier reported that Kittery has complied with law and made good faith efforts to find partner districts.

Chair Pelletier noted that Kittery will continue to talk with SAD #35 and York. He thanked Mr. Rier for his attendance this evening and participation in the workshop.

II. CORRESPONDENCE: None.

III. PUBLIC COMMENT: None.

IV. STAFF REPORTS:

A. Update on Coordinated School Health Program.

Alethea Cariddi, Health Coordinator, updated the Board on the District Health program.

Alethea Cariddi, Health Coordinator, used a power point presentation to review the Coordinated School Health Program and noted that it is going well. She noted that there are eight components to the program. She reviewed our New Healthy Maine Partnership Grant partnership with York Hospital. She also reviewed the MCPO (Minimum Common Program Objectives) of the program. We are working on school climate as well as nutrition environment, and noted that . She also noted that Kittery received a second statewide award in the Coordinated School Health Program. The most recent award is for School Climate, which is accompanied by a check for \$2,000.

Chair Pelletier thanked Alethea for her presentation.

B. Update on Curriculum work and Staff Development:

Jenifer Van Deusen, Curriculum Coordinator, presented her report on Curriculum work and Staff Development.

Jenifer used her power point presentation to explain where the Kittery School District is with curriculum mapping, district wide assessment, professional development, and Title work. Staff Development activities are going well. For example, on October 18, 2007 we hosted guest speaker, Dr. Christopher Kaufman who continued the work he had started with the staff on opening day this year. She also reviewed LAMPS (Literacy & Math Program Support). A lot of work still has to be done but at the same time a lot has already been accomplished.

Chair Pelletier thanked Jenifer for her presentation.

V. UNFINISHED BUSINESS: None.

VI. NEW BUSINESS:

A. Action on second reading for policies:

1. JH - Student Absences and Excuses.

It was **MOVED** by Ken Lemont, **SECONDED** by Glennis Wright and **VOTED** 6-0-0 in favor to approve second reading of Policy JH - Student Absences and Excuses.

2. KBF - Parent Involvement in Title I.

It was **MOVED** by Ken Lemont, **SECONDED** by David Batchelder and **VOTED** 6-0-0 in favor to approve second reading of Policy KBF - Parent Involvement in Title I.

B. Action to appoint the following co-curricular positions:

It was **MOVED** by Chair Pelletier, **SECONDED** by Kim Bedard and **VOTED** 6-0-0 in favor to approve the Superintendent's recommendation to appoint the following co-curricular positions:

1. Jennifer Thayer as Shapleigh Middle School Rock Band Advisor for the 2007-08 school year.
2. Rachel Maloney Hawkins as Shapleigh Middle school Math Team Advisor for the 2007-08 school year.
3. Robin Angus as Shapleigh Middle school 7th Grade Girls Basketball Coach for the 2007-08 school year.
4. Kristen Gentile as Shapleigh Middle School 8th Grade Girls Basketball Coach for the 2007-08 school year.
5. David Gagnon as Shapleigh Middle School 7th Grade Boys Basketball Coach for the 2007-08 school year.
6. Nancy Long-Broughton as Frisbee Elementary School Student Council Advisor for the 2007-08 school year.
7. Nate Duclos as Traip Academy Competitive Winter Drama Advisor for the 2007-08 school year.
8. Carla Landers as Traip Academy Drama Assistant Advisor for the 2007-08 school year.
9. Larry Dennis as Traip Academy Wrestling Coach for the 2007-08 school year.
10. Mike LaMarca as Traip Academy Assistant Wrestling Coach - Volunteer for the 2007-08 school year.
11. Danielle Durgin as Traip Academy Competition Cheering Coach for the 2007-08 school year.
12. Patrick Wales-Dinan as Traip Academy Head Indoor Track Coach for the 2007-08 school year.
13. Kyle Cook as Traip Academy Freshmen Boys Basketball Coach for the 2007-08 school year.
14. Shane Hutchings as Traip Academy JV Boys Basketball Coach for the 2007-08 school year.
15. Jeremy Paul as Traip Academy Varsity Boys Basketball Coach for the 2007-08 school year.
16. Megan Boyd as Traip Academy JV Girls Basketball Coach for the 2007-08 school year.

17. Paul Marquis as Traip Academy Girls Basketball Coach for the 2007-08 school year.

VII. SUPERINTENDENT'S REPORT:

A. Resignation/Retirement:

1. Melissa Jolie, Traip Academy teacher.

It was **MOVED** by Kim Bedard, **SECONDED** by Glennis Wright and **VOTED** 6-0-0 in favor to acknowledge the resignation of Melissa Jolie, Traip Academy Special Education teacher.

- B.** Supt. Littlefield reported that he spoke with SAD #35 regarding their e-mail/communications workshop with Attorney Bruce Smith. It was the consensus of the Board to participate on Thursday, December 13, 2007. Supt. Littlefield will notify Supt. Bearden.
- C.** Supt. Littlefield reported on the MSSA/MSBA Annual Fall Conference that was held last week in Augusta. The conference's major topic was CONSOLIDATION. Glennis Wright and Kim Bedard also attended. On Thursday evening, the Traip Academy Band provided the music prior to the traditional MSBA banquet. Under the direction of Lonnie Wescott, they did an excellent job and made us all very proud.
- D.** Supt. Littlefield reported that Monday, November 5, 2007, the York County Superintendents Association hosted the annual York County Legislative breakfast at York County Community College. 16 Legislators attended. For more than two hours, the topic of discussion was consolidation.
- E.** Included in the FYI packet is a copy of the notes from the KEYS public forum on consolidation that was held on Tuesday, October 23, 2007 at Shapleigh Middle School. There were 23 participants. Similar forums are being held in Eliot and York. The last forum will be held on Tuesday, November 13, 2007 at Kittery Trading Post at 6:30 p.m.
- F.** Supt. Littlefield reported that 2-3 auditors have been working very hard with Tracy and the secretaries everyday for the past two weeks to complete our FY07 audit.
- G.** Supt. Littlefield reported that he and Supt. Scipione have finalized the contract between York and Kittery to share the services of York's food director, Doris Demers. The arrangement is such that Ms. Demers will remain a York employee and split her time with Kittery on a 50/50 basis. Supt. Littlefield also noted that he is grateful to York for agreeing to pursue this arrangement.
- H.** Supt. Littlefield reported that he is pleased to announce that Traip Academy, through the efforts of Melinda Shofner, has qualified to re-apply for another 4 year MELMAC grant to assist all students in pursuing post secondary opportunities. Melinda and a representative from MELMAC will be making a presentation to the Board on the grant and the opportunities it has provided for students at a December Board meeting.

VII. COMMITTEES AND REPORTS:

- A. Design Team:** The Design Team has not met.
- B. Town Council Information Report:** None.
- C. Health Coordinating Team:** The Health Coordinating Team report was included in Agenda Item IV.A., Staff Reports..
- D. Policy Committee:** The Policy Committee met and discussed policies.
- E. MSBA Executive Committee:** The MSBA Executive Committee held their Annual Conference in Augusta on Thursday and Friday, October 25 -26, 2007. The Traip Academy Band played at the banquet on Thursday and did an excellent job.
- F. Advisory Committee for Information Literacy:** The Advisory Committee for Information Literacy met and discussed technology in the classroom and throughout the district.
- G. Legislative Committee:** The Legislative Committee has not met.
- H. Finance Committee:** The Finance Committee met and approved the warrants.

IX. QUESTIONS/COMMENTS/CONCERNS:

David Batchelder thanked Patti for all her work on the Finance Committee. He also questioned if the proposals for the Frisbee Feasibility Study have gone out. To date the proposals have not gone out.

Glennis Wright questioned if anyone would be attending the open house on Thursday, Nov. 8, 2007 at Frisbee. She expressed appreciation for the email regarding the minor bus incident.

Patti Ayer commented that she attended the Cottage meeting last week and it went very well. The participation was great. She attended the pr forum at Traip - it went very well. She would like to see a joint town/school calendar on the town website.

Kim Bedard commented that she attended the MSBA/MSMA conference in Augusta. In one of the clinic sessions, it was suggested to list the names of the administrators on the Board Agendas. This would assist the press with correct spelling of their names. She also commented that she attended the New York School Board Association Annual Conference. She noted that the MSBA delegate assembly voted overwhelming support for the statewide initiative to repeal the consolidation law. Last week she also attended the York County workshop on the new budget validation referendum process.

Ken Lemont thanked Patti for her work on the Finance Committee. Kudos to Supt.

Littlefield for locking in our oil deal this year. He questioned what was happening with the back pack issue at Traip Academy and if the Student Council was working on this.

Chair Pelletier thanked SAD #35 and York for attending our workshop with the Department of Education this evening. The questions and dialogue were good but nothing new brought to light. Good Luck to all the candidates in today's election.

X. EXECUTIVE SESSION: None.

XI. ACTION ON EXECUTIVE SESSION: None.

XII. ADJOURNMENT:

It was **MOVED** by David Batchelder, **SECONDED** by Glennis Wright and **VOTED** 6-0-0 on a **VOICE VOTE** to adjourn at 9:31 p.m.

Respectfully submitted by _____ Date: November 6, 2007
Janis Marshall-Colby, Recorder

_____ Date: November 6, 2007
Larry Littlefield, Superintendent of Schools

APPROVED BY SCHOOL COMMITTEE: November 20, 2007