

**Kittery School Committee Meeting**  
**20 March 2007 - Town Hall Chambers - 6:30 p.m.**  
**REGULAR BUSINESS MEETING**

**I. ASSEMBLY OF SCHOOL COMMITTEE MEMBERS:**

**A, B, & C.** The meeting was called to order by Chair Pelletier at 6:30 p.m. Chair Pelletier, Patti Ayer, Kim Bedard, and Tess Schneier were present to approve warrants. Supt. Littlefield and Glennis Wright were also present. Student Board Member, Stephen Webber, arrived at 7:05 p.m. Also present were school administrators.

**D. Adjustments to the Agenda:** None.

**E. Minutes:**

The Minutes of March 6, 2007 were approved as amended.

The Minutes of March 13, 2007 were approved as presented.

**F. Student Advisory Member Report:**

Traip now has a Student Judiciary Board. Spanish exchange students are scheduled to arrive on Friday. They will be taking a class trip to Boston on Monday, March 26, 2007 and attending a dance on Friday, March 30, 2007.

**II. CORRESPONDENCE:**

A letter was received from Pauli Rines regarding the Adult Education and Program Studies. A thank you note was received from Janice Eddy.

**III. PUBLIC COMMENT:** None.

**IV. STAFF REPORTS:** None.

**V. UNFINISHED BUSINESS:** None.

**VI. A. Action on Resolution regarding regionalization and consolidation of Maine school districts.**

It was **MOVED** by Chair Pelletier, **SECONDED** by Glennis Wright and **VOTED** 5-0-0 with Student Board Member, Stephen Webber in favor to adopt the Resolution regarding regionalization and consolidation of Maine school districts as revised.

**B. Action to approve first reading of policies.**

**1. IHBA - Individualized Education Programs (IEPs)**

It was **MOVED** by Chair Pelletier, **SECONDED** by Tess Schneier and **VOTED** 5-0-0 with Student Board Member, Stephen Webber, in favor to approve first reading of policy IHBA - Individualized Education Programs (IEPs).

**2. IHBA - Referral/Pre-Referral of Students with Disabilities.**

It was **MOVED** by Tess Schneier, **SECONDED** by Patti Ayer and **VOTED** 5-0-0

with Student Board Member, Stephen Webber, in favor to approve first reading of policy IHBA - Referral/Pre-Referral of Students with Disabilities.

**3. IHBAC - Child Find**

It was **MOVED** by Tess Schneier, **SECONDED** by Kim Bedard and **VOTED** 5-0-0 with Student Board Member, Stephen Webber, in favor to approve first reading of policy of IHBAC - Child Find.

**C. Action to approve co-curricular appointments.**

It was **MOVED** by Kim Bedard, **SECONDED** by Glennis Wright and **VOTED** 5-0-0 with Student Board Member, Stephen Webber, in favor to approve the Superintendent's recommendation to appoint:

1. Jennifer Thayer as Shapleigh Drama Co-Coach for the 2006-07 school year.
2. Karen Sylvia as Shapleigh Drama Co-Coach for the 2006-07 school year.
3. Steve Frost as Shapleigh Outdoor Track Co-Head Coach for the 2006-07 school year.
4. Wesley Rhames as Shapleigh Outdoor Track Co-Head Coach for the 2006-07 school year.
5. Patrick Wales-Dinan as Traip Outdoor Track Head Coach for the 2006-07 school year.
6. Adam Caldwell as Traip Outdoor Assistant Track Coach for the 2006-07 school year.
7. Bruce Merrill as Traip Outdoor Assistant Track Coach for the 2006-07 school year.
8. Adam Hale as Traip JV Baseball Coach for the 2006-07 school year.
9. Danielle Durgin as Traip Varsity Softball Coach for the 2006-07 school year.
10. Heather Marden as Traip Assistant Varsity Softball Coach for the 2006-07 school year.

**VII. SUPERINTENDENT'S REPORT:**

- A.** Supt. Littlefield reported that the Region #9 meeting of York County school board members will be held on Thursday, March 29, 2007 from 7:00-9:00 p.m. at York County Community College in Wells. Discussion will focus on recent developments at the Legislature concerning school consolidation. Ron Barker, Executive Director of the Maine School Superintendents Association and Dale Douglass, Executive Director of the Maine School Management Association are scheduled to speak.
- B.** Included in the FYI packet is a copy of LD 468, legislation that we have introduced to tighten up on school attendance. Senator Bowman has co-sponsored this and other proposals for attendance and student Code of Conduct.
- C.** Included in the FYI packet is a copy of the Town Manager's list of proposed capital improvement projects. Included on this list is the purchase of bleachers for Memorial Field to replace the bleachers loaned by the shipyard.

- D.** Included in the FYI packet are copies of the student handbooks from each of the schools to be review. Please let Supt. Littlefield know of any corrections/comments.

- 17,
- E. Supt. Littlefield asked the Board if they would like to schedule a series of cottage meetings for the spring. If so, he will set them up with the principals. The consensus of the Board was to have Supt. Littlefield set up cottage meetings starting in early May.
  - F. Supt. Littlefield reported that during budget discussions, questions were raised about the feasibility of Kittery becoming an ATM (asynchronous transfer mode) site for statewide or selected participation in presentations. He noted the costs of becoming and maintaining a site is as follows: outfitting the designated room with equipment @ \$125,000; monthly cost for service data @ \$2,075; and \$ 11,000 annual fee for service and support.
  - G. Supt. Littlefield reported that our Board meeting on April 17, 2007 is during spring vacation. Several Board members have travel plans and he will be out of the country during that week. The consensus of the Board was to cancel the Board meeting of April 2007 and schedule a special meeting to review warrants.
  - H. Supt. Littlefield reported that he received a letter from Senator Edmonds asking if students would like to be considered to serve as Youth Advisory members on a statewide committee. This information will be forwarded to Traip in case any students are interested in applying.
  - I. Supt. Littlefield reported that on Friday, March 16, 2007, Rotary members made a presentation of dictionaries to 3<sup>rd</sup> grade students. The students were very thankful.

#### **VIII. COMMITTEES AND REPORTS:**

- A. **Design Team:** The Design Team met on March 14, 2007 and discussed curriculum mapping. Staff development day went very well.
- B. **Mitchell Building Committee:** None.
- C. **Town Council Information Report:** A meeting with Town Council is scheduled for April 4, 2007 to discuss the school budget.
- D. **Health Coordinating Team:** The Health Coordinating Team met on March 7, 2007. The cafeteria at Mitchell Primary School is scheduled to receive a salad bar. Money was raised by Peddle & Paddle Swim and funds were matched.
- E. **Policy Committee:** They Policy Committee is scheduled to meet on March 27, 2007.
- F. **MSBA Executive Committee:** The MSBA Executive Committee is scheduled to meet on March 31, 2007.
- G. **Advisory Committee for Information Literacy:** The Advisory Committee for

Information Literacy is scheduled to meet on March 28, 2007.

**H. Legislative Committee:** The Legislative Committee is scheduled to meet on March 21, 2007.

**X. QUESTIONS/COMMENTS/CONCERNS:**

Glennis Wright commented that staff development day went very well. Kitchen staff and custodians also attended staff development and chemical safety.. Officer Cramer, Student Resource Officer, introduced himself to the students at Traip.

Kim Bedard requested a breakdown of our contracted services for Special Ed, and their rates of pay. She commented that having the snow day cancellation was great but not everyone knew that it was posted on the website. She also commented that she would like the Board to revisit senior class load requirements. She questioned what would happen should we have to cancel the trip to Greece on April 12, 2007.

Patti Ayer commented that she was very excited about the curriculum mapping project that was described in the Central Connection.

Tess Schneier commented that she would like to have a shipyard liaison position to help when new vessels arrive at the Shipyard with new students that would be entering the Kittery School District.

**X. EXECUTIVE SESSION:** None.

**XI. ACTION ON EXECUTIVE SESSION:** None.

**XII. ADJOURNMENT:**

It was **MOVED** by Tess Schneier, **SECONDED** by Glennis Wright and **VOTED 5-0-0 on VOICE VOTE** with Student Board Member, Stephen Webber, in favor to adjourn at 10:04 p.m.

Respectfully submitted by \_\_\_\_\_ Date: March 20, 2007

Janis Marshall-Colby, Recorder

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Date: March 20, 2007  
Larry Littlefield, Superintendent of Schools

**APPROVED BY SCHOOL COMMITTEE:** April 3, 2007