

Kittery School Committee Meeting
03 June 2008 - Town Hall Chambers - 6:00 p.m.
REGULAR BUSINESS MEETING

I. A & B.

The meeting was called to order by Chair Pelletier at 6:00 p.m. Supt. Littlefield, Glennis Wright, Ken Lemont, Kim Bedard, David Batchelder, and Patti Ayer were present. Also present were Student Board Member, Jessica Bedard, school administrators, staff, members of the public, and press. Bill Furbush was excused absent.

X. EXECUTIVE SESSION:

It was **MOVED** by Kim Bedard, **SECONDED** by Glennis Wright and **VOTED** 6-0-0 with Student Board Member, Jessica Bedard, in favor to enter into Executive Session in accordance with MRSA ss 405(6)(e) to discuss a student disciplinary matter at 6:20 p.m.

It was **MOVED** by Chair Pelletier, **SECONDED** by David Batchelder Wright and **VOTED** 6-0-0 with Student Board Member, Jessica Bedard, in favor to come out Executive Session at 6:58 p.m.

XI. ACTION ON EXECUTIVE SESSION:

It was **MOVED** by Glennis Wright, **SECONDED** by Kim Bedard and **VOTED** 6-0-0 with Student Board Member, Jessica Bedard, in favor to re-admit the student to the Kittery School Department starting in the fall of 2008.

I. C. Adjustments to the Agenda:

Adjustment to the Agenda was an addendum VI.F, New Business.

Adjustment to the Agenda was an addendum VI.G, New Business.

Adjustment to the Agenda was an addendum VI.H, New Business.

D. Minutes:

The Minutes of May 20, 2008 were approved as amended.

E. Student Advisory Member Report:

Frisbee school will hold D.A.R.E. graduation on Friday, June 6, 2008 at 9:00 a.m. Bike safety will be held for Grades 4 & 5 on Thursday, June 12, 2008. Frisbee Odyssey of the Mind Team left on Friday. Shapleigh Middle School 8th grade will be attending Funtown for a class trip. Monday, June 16th is 8th grade promotion. June 17 is Shapleigh Field Day. Today Traip held a presentation on the Rock Wall. Candlelight Ceremony will be held on June 13. National Honors Society Awards will be held on Thursday, June 5, 2008 at 6:00 p.m. Finals start on Friday, June 6. The Genocide Project Museum will be in the Atrium at Traip on June 5th - 6th. The National Honor Society will be helping with Frisbee Field Day. Spring Sports Banquet will be held on June 9, 2008. Graduation will be held on Sunday, June 15, 2008 at 1:00 p.m. and Adult Ed Graduation will be held on June 12, 2008.

work, and her representation of her peers, as well as all our schools. Over the past year Jessica has represented her class and school exceptionally well and has set the bar high as representative. Mr. Pelletier presented Jessica with an outstanding service award and her name plaque. Congratulations Jessica!

II. PUBLIC COMMENT:

Jenifer Van Deusen, Curriculum Coordinator, addressed the Board and expressed gratitude for the work they do for the Kittery school district and allowing her to be a part of that over the past 3 years.. It has been an honor for to serve Kittery and the Board. She will miss them but leaves assured that, with the deep passion that the Board has, Kittery will rise to new heights.

Chair Pelletier thanked Jenifer for her contributions and wished her the best of luck. She will be missed.

III. CORRESPONDENCE:

A letter was received from Susan Gendron, Commissioner of Education, regarding Kittery's position in not meeting the requirements for school consolidation.

IV. STAFF REPORTS: None.

V. UNFINISHED BUSINESS: None.

VI. NEW BUSINESS:

A. Action on proposal for Lighting Energy Conservation.

It was MOVED by Kim Bedard, SECONDED by David Bathcelder and VOTED 6-0-0 with Student Board Member, Jessica Bedard, in favor to utilize the Maintenance Dedicated Account as necessary to go forward with the lighting/energy proposal by Energy Management Consultants up to 150,000.

B. Action to approve KBF-E1 - Regulations for Policy KBF - Parent Involvement in Title 1.

It was MOVED by Glennis Wright, SECONDED by Kim Bedard, and VOTED 6-0-0 with Student Board Member, Jessica Bedard, in favor to approve KBF-E1 - Regulations for Policy KBF - Parent Involvement in Title 1.

C. Action on Superintendent's nominations for the following teachers:

1. It was MOVED by Glennis Wright, SECONDED by Patti Ayer and VOTED 6-0-0 with Student Board Member, Jessica Bedard, in favor to approve the Superintendent's nomination of Megan Boyd as Mitchell Kindergarten teacher for the 2008-09 school year.

2. It was MOVED by Glennis Wright, SECONDED by Patti Ayer and VOTED 6-0-0 with Student Board Member, Jessica Bedard, in favor to approve the Superintendent's

nomination of Laura Campion as Mitchell Kindergarten teacher (1 year position) for the 2008-09 school year.

3. It was MOVED by Glennis Wright, SECONDED by Patti Ayer and VOTED 6-0-0 with Student Board Member, Jessica Bedard, in favor to approve the Superintendent's nomination of Heather Normandin as Mitchell 1st Grade teacher (1 year position) for the 2008-09 school year.

4. It was MOVED by Glennis Wright, SECONDED by Patti Ayer and VOTED 6-0-0 with Student Board Member, Jessica Bedard, in favor to approve the Superintendent's nomination of Dianna Broniarczyk as Traip Art teacher for the 2008-09 school year.

D. Action on Superintendent's nomination for the district Curriculum Coordinator. It was MOVED by Kim Bedard, SECONDED by David Batchelder and VOTED 6-0-0 with Student Board Member, Jessica Bedard, in favor to approve the Superintendent's nomination of Marilyn Woodside as Curriculum Coordinator for the 2008-09 school year.

E. Action to discuss the District Feasibility Study. Work continues on the Feasibility Study. Supt. Littlefield has met with school administrators to review possible grade span reconfiguration relative to the 3 school scenario. The Project Team, Town Council Reps, Town Manager, invited guests from the PTA and principals will be meeting on Thursday, June 12 at 4:00 p.m. to discuss work to date and plan for the June 24th public forum.

F. Action to accept Timberland's donation of the climbing wall at R.W. Traip Academy. It was MOVED by David Batchelder, SECONDED by Kim Bedard and VOTED 6-0-0 with Student Board Member, Jessica Bedard, in favor to accept Timberland's donation of the climbing wall at R.W. Traip Academy.

G & H. Action to create the positions of Educational Technician II/Library at Shapleigh Middle School and Educational Technician/Office Aide at R.W. Traip Academy. It was MOVED by Kim Bedard, SECONDED by Glennis Wright and VOTED 6-0-0 with Student Board Member, Jessica Bedard, in favor to approve the positions of Educational Technician II/Library at Shapleigh Middle School and Educational Technician I/Office Aide at R.W. Traip Academy for the 2008-09 school year.

VII. SUPERINTENDENT'S REPORT:

A. Supt. Littlefield reported that he spoke with Ed Callahan regarding the Collective Bargaining Agreement proposals for the custodians. The meeting for ratification vote for the unit will be held on Wednesday, June 4 and he will have the contract on the Board agenda for the June 24 meeting for Board ratification.

- B. Supt. Littlefield reported that on Wednesday, May 21, a meeting was held with representatives from Rice Library, our administrators, Kathy Regan and Kim Bedard. The meeting was productive. Steve Russo, Rice Library Executive Director, Kathy Regan, our library supervisor, have agreed to continue meetings with their staff. A joint meeting is scheduled next September at Shapleigh Library for their first meeting of the year.
- C. Included in the FYI packets are copies of the Ordinances that will go before the Town Council at their meeting of June 2, 2008. Also included are copies of the sample ballots that will go before the voters on June 10, 2008.
- D. Included in the FYI packet is a copy of material for the Shared Services Partnership Committee. Scheduled just prior to the next Board meeting, the SSP Committee will be discussing the proposal to have the School Department employ a business manager/fiscal agent that will be shared with the town.
- E. Included in the FYI packet is a calendar listing many of the many major year end activities that are going on at the schools.
- F. Supt. Littlefield reported that the Board should develop a schedule to discuss his evaluation. It was the consensus of the Board to meet on Wednesday, June 25 at 5:30 p.m. to discuss the evaluation.

VIII. COMMITTEES AND REPORTS:

- A. Design Team: The Design Team met and discussed curriculum mapping. Don Harkin presented a pilot needed for the staff for maintaining student assessment & intervention data.
- B. Town Council Information Report: None.
- C. Health Coordinating Team: The Health Coordinating Team is scheduled to meet on Wednesday, June 4, 2008.
- D. Policy Committee: The Policy Committee met and discussed Title I policies. The Policy Committee is scheduled to meet on Tuesday, June 10.
- E. MSBA Executive Committee: The NCLB Committee of Practitioners met on Thursday, May 29, 2008 and discussed No Child Left Behind.
- F. Advisory Committee for Information Literacy: The Advisory Committee for Information Literacy has not met.
- G. Legislative Committee: The Legislative Committee has not met.

H. Finance Committee: The Finance Committee met today, Tuesday, June 3, 2008.

I. Energy Committee: The Energy Committee has not met.

IX. QUESTIONS/COMMENTS/CONCERNS:

Jessica Bedard, Student Board Member, commented that it was very much appreciated having Town Clerk, Mary Ann Place, come to Traip and register students who are of age to vote. She thanked the Board for allowing her to be part of a Board that cares so much for the students. She introduced the newly elected Student Board Member, Lauren Kennison, to the Board.

Ken Lemont questioned how we were progressing with the search for Traip Principal. Supt. Littlefield noted that the position has been re-opened. Deadline is June 16. He wished Jessica the best of luck in her future and thanked her for her contribution to the Board.

David Batchelder thanked Jessica for her contribution to the Board and wished her the best of luck.

Patti Ayer commented that both Jessica and Jenifer will be surely missed. She hopes they both succeed in whatever they choose to do. State Track Meet will take place on Saturday.

Kim Bedard wished Jessica and Jen the best in their futures and noted they will surely be missed. She commented on the district portfolio. We need to update our district goals. Kim reminded everyone to vote on Tuesday, June 10.

Glennis Wright thanked Jessica and Jenifer for their contributions to the Board. She wished them the best noting that they will be missed. She commented that Lee Perkins-Silsby and some Kittery residents are working on an oil co-op plan. Lawn Feat will be held on Friday, June 6, 2008.

Chair Pelletier thanked Jessica for her contributions to the Board and wished her the best in her future plans. He commented that he appreciated all the work Jen did with our administrators, staff, and students. Jen will surely be missed and he wished her the very best.

XII. ADJOURNMENT:

It was MOVED by David Bathcelder, SECONDED by Glennis Wright and VOTED 6-0-0 on a VOICE VOTE with Student Board Member, Jessica Bedard, in favor to adjourn at 9:34 p.m.

Respectfully submitted by _____ Date: June 3, 2008
Janis Marshall-Colby, Recorder

_____ Date: June 3, 2008
Larry Littlefield, Superintendent of Schools

APPROVED BY SCHOOL COMMITTEE: June 24, 2008