

Kittery School Committee Meeting
06 January 2009 - Town Hall Chambers - 6:30 p.m.
REGULAR BUSINESS MEETING

I. ASSEMBLY OF SCHOOL COMMITTEE MEMBERS:

A & B. The meeting was called to order by Chair Pelletier at 6:30 p.m. Supt. Littlefield, Glennis Wright, Patti Ayer, Bill Furbush, Ken Lemont, and David Batchelder were also present. Student Board Member, Lauren Kennison was excused absent. Kim Bedard was excused absent. Also present were school administrators, press, and members of the public.

C. Adjustments to the Agenda:

Adjustment to the Agenda was an addendum VII.A., Superintendent's Report.

D. Minutes:

The Minutes of December 16, 2008 were approved as amended.

E. Student Advisory Report:

The Christmas Concert at Shapleigh went very well. Everyone had a great vacation. Traip will hold a Step Up day on January 9th and 12th. The 2nd quarter ends on January 16. National Honors Society will participate in the Penguin Plunge on February 1, 2009. All pledge money will support the Special Olympics. A St. Patrick's Day dance will be held

on

January 10th to support the Heritage Club's trip to Ireland. The first indoor track meet will be on February 2, 2009. Traip Boy's Basketball Team is undefeated with 6 wins. Traip Girls Basketball team have 5 wins and 1 loss.

II. PUBLIC COMMENT: None.

III. CORRESPONDENCE:

All correspondence is included in the FYI packet.

IV. STAFF REPORTS: None.

V. UNFINISHED BUSINESS: None.

VI. NEW BUSINESS:

A. Action to appoint Jennifer Graham as Frisbee Kitchen Helper.

It was **MOVED** by Glennis Wright, **SECONDED** by Bill Furbush and **VOTED 6-0-0** in favor to appoint Jennifer Graham as Frisbee Kitchen Helper.

B. Action on second reading of the policies:

1. AC - Nondiscrimination/Equal Opportunity and Affirmative Action.

It was **MOVED** by Glennis Wright, **SECONDED** by Patti Ayer, and **VOTED 6-0-0** in favor to approve second reading of Policy AC - Nondiscrimination/Equal Opportunity and Affirmative Action.

2. DI - Fiscal Accounting and Reporting.
It was MOVED by Glennis Wright, SECONDED by David Batchelder and VOTED 6-0-0 in favor to approve second reading of policy DI - Fiscal Accounting and Reporting.

3. IHBAL - Grievance Procedure for Persons with Disabilities.
It was MOVED by Glennis Wright, SECONDED by Chair Pelletier and VOTED 6-0-0 in favor to approve second reading of policy IHBAL - Grievance Procedure for Persons with Disabilities.

C. Action to confirm authorization of expenditure of funds from the Maintenance Dedicated Account for temperature control of computer server room at Shapleigh Middle School.

It was MOVED by Glennis Wright, SECONDED by Patti Ayer and VOTED 6-0-0 in favor to approve authorization of expenditure of funds from the Maintenance Dedicated Account for temperature control of computer server room at Shapleigh Middle School in the amount not to exceed \$9,000.

D. Action to file and pursue legislation that will provide relief for Kittery under the Maine School Consolidation Law.

It was MOVED by Chair Pelletier, SECONDED by Ken Lemont to authorize Supt. Littlefield to expend up to \$15,000 to file and pursue legislation that will provide relief for Kittery under the Maine School Consolidation Law.

FRIENDLY AMENDMENT TO MAIN MOTION made by Ken Lemont that we should seek and maximize our Legislator's support to pursue this legislation.

MAIN MOTION AS AMENDED VOTED in favor 6-0-0.

E. Action to discuss implementation of the three(3) school plan.

Supt. Littlefield reported that Town Council has scheduled a public hearing on January 12 to discuss raising funds not to exceed \$50,000 to hire WBRC for Phase II of the school reconfiguration plan. The Shared Services Committee is scheduled to meet with WBRC on Tuesday, January 13, 2009 at 9:00 a.m. Modular classrooms have been explored with an estimated cost of \$17,500 per year. It was the consensus of the Board to continue to explore and refine the project and forward with preliminary plans to move students out of Frisbee next school year and into Mitchell and Shapleigh.

VII. SUPERINTENDENT'S REPORT:

A. Resignation/Retirement.

1. Jane Paterson, Frisbee Elementary School Teacher.

It was MOVED by Chair Pelletier, SECONDED by Glennis Wright and VOTED 6-0-0 in favor to acknowledge the retirement of Jane Paterson, Frisbee Elementary

with School Teacher with a “fountain of thanks” for all that she has brought to our students, parents, and fellow staff. Also thank you for her support and leadership, and we wish Jane a long, happy retirement with hopes that she will stay involved the Kittery School District.

2. Supt. Littlefield reminded the Board that they plan to do amid year evaluation of the Superintendent. It was the consensus of the Board to hold an Executive Session at the next Board meeting to discuss the evaluation.
3. Supt. Littlefield discussed the DRAFT budget calendar for FY10. The Board reviewed the DRAFT and reached consensus on several changes.
4. Supt. Littlefield reported that he, Tracy Grogan, Sheri Rockburn, Jon Carter and his financial staff have met with the auditor to review the initial draft of the town and school FY08 audits. To date we have not received the final report. Once we receive the audit he plans to meet with Sheri, the Finance Committee and will then prepare a presentation for the Board.

VIII. COMMITTEES AND REPORTS:

- A. Design Team: The Design Team has not met.
- B. Town Council Information Report: No report was given.
- C. Health Coordinating Team: The Health Coordinating Team has not met.
- D. Policy Committee: The Policy Committee met and discussed the 3 policies that were brought forward this evening. The Policy Committee is scheduled to meet on Tuesday, January 13, 2009.
- E. MSBA Executive Committee: The MSBA Executive Committee has not met.
- F. Advisory Committee for Information Literacy: The Advisory Committee for Information Literacy has not met.
- G. Legislative Committee: The Legislative Committee has not met.
- H. Finance Committee: The Finance Committee met and minutes were distributed to the Board.
- I. Energy Committee: Supt. Littlefield reported that he and Jim L’Heureux have met with Siemens and is scheduled to meet with CMP on Friday, January 9, 2009 to discuss energy issues and cost savings for the district.

J. Shared Services Committee: The Shared Services Committee has not met.

IX. QUESTIONS/COMMENTS/CONCERNS:

Patti Ayer commented that she is still anticipating an update on the block scheduling at Traip. Patti has also received e mails regarding grading issues at Traip. She wished everyone a Happy New Year.

David Batchelder asked if anyone had responded to the email on grading issues. He also asked if there was any stimulus money available for energy efficiency projects in the future

or

for changes our district has done. He also would like to see another Board Retreat this year and feels the retreats are very productive.

X. EXECUTIVE SESSION: None.

XI. ACTION ON EXECUTIVE SESSION: None.

XII. ADJOURNMENT:

It was MOVED by Glennis Wright, SECONDED by Patti Ayer and VOTED 6-0-0 unanimously on a VOICE VOTE to adjourn at 8:52 p.m.

Respectfully submitted by _____ Date: January 6, 2009
Janis Marshall-Colby, Recorder

_____ Date: January 6, 2009
Larry Littlefield, Superintendent of Schools

APPROVED BY SCHOOL COMMITTEE: January 20, 2009