

Kittery School Committee Meeting
20 January 2009 - Town Hall Chambers - 6:30 p.m.
REGULAR BUSINESS MEETING

I. ASSEMBLY OF SCHOOL COMMITTEE MEMBERS:

A & B. The meeting was called to order by Chair Pelletier at 6:30 p.m. Supt. Littlefield, Kim Bedard, Patti Ayer, David Batchelder, Ken Lemont, and Bill Furbush were present. Student Board Member, Lauren Kennison, was present. Glennis Wright was excused absent. Also present were school administrators, staff, press, and members of the public.

C. Adjustments to the Agenda:

Adjustment to the Agenda was an addendum, VII.A., Superintendent's Report.

D. Minutes: The Minutes of January 6, 2009 were approved as amended.

E. Student Advisory Member Report:

All students at Frisbee watched the historical Inauguration today. Grades have closed and report cards will be distributed on Friday, January 23, 2009. The field trip to the Boston Museum of Science and the Music Hall have been rescheduled. Kids Club will begin on Wednesday, January 21 with thanks to the PTA. NAEP testing will be given to all 4th graders on January 26, 2009.

Mid-term exams are being held this week at Traip. Snacks are being provided to students during the breaks. Sports are going well. The National Honor Society is participating in the Penguin Plunge at Hampton Beach on February 1, 2009.

F. FY10 Budget Workshop - Administrators.

The Principals for Mitchell (David Foster), Frisbee (Pat Garnis), Shapleigh (Misty McBrierty), and Traip Academy (Wanda Avery and Mike Roberge) Marilyn Woodside, Curriculum Coordinator, Sherry Knowles, Technology Director, Jane Durgin, Special Education Director, Becky Bridges, Health Coordinator, Doris Demers, Food Director met in workshop format to review the FY10 Budget.

Sheri Rockburn, Business Manager, reviewed FY10 noting that in order to meet Town Council's target of \$13,769,219, the school department needs to cut \$855,568 to maintain a 0% tax rate impact. She briefly reviewed her power point presentation that was presented at the January 14, 2009 budget workshop.

Supt. Littlefield reported that all the budgets have come in and revisions have been made. He distributed budget booklets to Board members with budget spreadsheets, information, and supporting documents. These were reviewed. According to the latest budget estimates, seven (7) positions would be cut from the district which include one music teacher, one science teacher at Traip, and one teaching position from each of Shapleigh, Mitchell, and Frisbee. Also one position from Special Education would be eliminated. These position

eliminations would save \$287,000. Should the Frisbee School close, this would be an additional savings of \$235,080. Both the teaching position eliminations and Frisbee school closure equal a total savings of \$522,524 but in order to meet the \$855,568, and additional \$333,044 is still needed.

Pat Garnis, Frisbee Principal, reported that she has been asked by several parents and staff members on the status of Frisbee School for next year. Supt. Littlefield noted that we should keep the staff updated and possibly schedule some time to meet with the staff and inform them as to what has happened to date.

Chair Pelletier thanked the administrators for all their work and presentations.

II. PUBLIC COMMENT: None.

III. CORRESPONDENCE: None.

IV. STAFF REPORTS: None.

V. UNFINISHED BUSINESS: None.

VI. NEW BUSINESS:

A. Action to discuss implementation of the three (3) school plan.
This Item was discussed in the FY10 budget workshop discussion.

B. Action on the following Superintendent's nominations:

1. Katherine Conant, Spanish/French Tacher, Traip Academy.

It was MOVED by Chair Pelletier, SECONDED by Kim Bedard and VOTED 6-0-0 in favor to approve the Superintendent's nomination of Katherine Conant as Spanish/French Teacher, Traip Academy for the 2008-09 school year.

2. Karin Nightingale, Ed. Tech.III/Health Assistant, Mitchell School.

It was MOVED by Chair Pelletier, SECONDED by Kim Bedard and VOTED 6-0-0 in favor to approve the Superintendent's nomination of Karin Nightingale as Ed. Tech III/Health Assistant, Mitchell School.

VII. SUPERINTENDENT'S REPORT:

A. Resignation/Retirement:

1. Vincent Volante, Shapleigh Educational Technician II.

It was MOVED by Chair Pelletier, SECONDED by Kim Bedard and VOTED 6-0-0 in favor to acknowledge the resignation of Vincent Volante as Shapleigh Special Education Technician II.

B. Supt. Littlefield reported that on Tuesday, January 13, 2009, town department heads

and school administrators held their second joint meeting at the Gorges Road fire station. Reports were heard from each of the 3 sub-committees - Facilities/Maintenance, Library Services, and Recreation Dept-School Athletics. There was extensive discussion about finding ways to meet the Town Council's budget target of a 0% tax increase..

- C. Included in the FYI packet is a copy of the petition received from many Frisbee parents, staff, and concerned citizens regarding the issue of a full time principal at Frisbee.
- D. Supt. Littlefield reported that we are still waiting the auditor's final report. As soon as it is received, he will schedule a meeting with the Finance Committee to review the report and prepare a presentation for the Board.

VIII. COMMITTEES AND REPORTS:

- A. Design Team: The Design Team is scheduled to meet on Wednesday, January 21, 2009.
- B. Town Council Information Report: None.
- C. Health Coordinating Team: The Health Coordinating Team is scheduled to meet on Wednesday, February 4, 2009.
- D. Policy Committee: The Policy Committee met and discussed policies.
- E. MSBA Executive Committee: The MSBA Executive Committee met on January 10, 2009. Jim Rier was the guest speaker. They reviewed and discussed future changes that are before the Legislature.
- F. Advisory Committee for Information Literacy: The Advisory Committee for Information Literacy is scheduled to meet on Wednesday, January 28, 2009.
- G. Legislative Committee: The Legislative Committee has not met.
- H. Finance Committee: The Finance Committee met today.
- I. Energy Committee: The Energy Committee has not met.
- J. Shared Services Committee: The Shares Services Committee met last week and it went very well.

IX. QUESTIONS/COMMENTS/CONCERNS:

Ken Lemont commented that he would like to have someone prepared to address questions

Town Council may have regarding our school budget.

Kim Bedard commented that she feels we need to start now searching for qualified Superintendent candidates in anticipation of Mr. Littlefield's retirement at the end of next year.

Patti Ayer commented that she has forwarded a copy of an e-mail that she has received regarding GPA grades. She also commented that she would like to utilize space that is available at all schools in our district should the possibility of closing Frisbee occur.

David Batchelder commented that he agrees with Patti regarding utilizing all available space in our schools. Should Frisbee close, we should look at each school, see what space is available, and then make our decision regarding grade reconfigurations.

It was MOVED by David Batchelder, SECONDED by Patti Ayer and VOTED 6-0-0 to extend the meeting past 10:00 p.m.

X. EXECUTIVE SESSION:

It was MOVED by Chair Pelletier, SECONDED by Bill Furbush and VOTED 6-0-0 in favor to enter into Executive Session in accordance with 1 MRSA ss 405(6)(D) to discuss negotiations at 10:19 p.m.

It was MOVED by Chair Pelletier, SECONDED by Kim Bedard and VOTED 6-0-0 to come out of Executive Session at 10:50 p.m.

XI. ACTION ON EXECUTIVE SESSION: No action was taken.

XII. ADJOURNMENT:

Student Board Member, Lauren Kennison was excused at 9:14 p.m.

It was MOVED by Chair Pelletier, SECONDED by Ken Lemont and VOTED 6-0-0 unanimously on a VOICE VOTE to adjourn at 10:51 p.m.

Respectfully submitted by _____ Date: January 20, 2009

Janis Marshall-Colby, Recorder

Date: January 20, 2009

Larry Littlefield, Superintendent of Schools

APPROVED BY SCHOOL COMMITTEE: February 3, 2009

