

Kittery School Committee Meeting
21 August 2007 - Town Hall Chambers - 6:30 p.m.
REGULAR BUSINESS MEETING

I. ASSEMBLY OF SCHOOL COMMITTEE MEMBERS:

A, B, & C. The meeting was called to order by Chair Pelletier at 6:30 p.m. Supt. Littlefield, Glennis Wright, Ken Lemont, Kim Bedard, David Batchelder, Patti Ayer, and Tess Schneier were present. There were no warrants to be approved. Student Board Member, Jessica Bedard, arrived at 6:36 p.m.

A Finance Committee has been established. They will be reviewing the warrants before the next Regular Board meeting. Kim Bedard and Patti Ayer will serve on the Finance Committee. David Batchelder and Glennis Wright will serve as Alternates.

D. Minutes:

The Minutes of August 7, 2007 were approved as amended.

E. Adjustments to the Agenda:

Adjustment to the Agenda was an Addendum VI. A.15, New Business.

Adjustment to the Agenda was an Addendum VI.C.1 & 2, New Business.

Adjustment to the Agenda was to move Item VI.B, to after VI.C. 1& 2 , New Business.

At the meeting of August 7, 2007, a vote was needed to appoint the following:

It was **MOVED** by Chair Pelletier, **SECONDED** by Kim Bedard and **VOTED** 7-0-0 with Student Board Member, Jessica Bedard, in favor to appoint Glennis Wright to represent Kittery at the MSBA Delegate Assembly in October.

F. Student Advisory Member Report:

Scrimmage games for football and soccer at Traip are going well. Cheerleading is scheduled to start practice August 22, 2007.

II. CORRESPONDENCE:

A letter was received from Tess Schneier. She submitted her resignation effective immediately.

III. PUBLIC COMMENT:

Tess Schneier addressed the Board and verbally acknowledged her resignation from the Board. She holds the highest regard for all Board members and thanked them for all the hard work they do in giving our students the best education possible. She will miss serving on the Board and wished everyone the best of luck for the road ahead of them regarding school consolidation.

Chair Pelletier wished her the very best and thanked her for all the work she has done serving on the Board.

IV. STAFF REPORTS: None.

V. UNFINISHED BUSINESS: None.**VI. NEW BUSINESS:****A. Action on Superintendent's recommendation to appoint co-curricular staff:**

It was **MOVED** by Chair Pelletier, **SECONDED** by Glennis Wright and **VOTED** 7-0-0 with Student Board Member, Jessica Bedard, in favor to approve the Superintendent's recommendation to appoint the following:

1. Tara Hamer as Traip Academy JV Field Hockey Coach for the 2007-08 school year.
2. Kellen Brown as Traip Academy JV Boys Soccer Coach for the 2007-08 school year.
3. Patrick Wales-Dinan, Traip Academy Boys/Girls Cross Country Coach for the 2007-08 school year.
4. Bruce Merrill as Traip Academy Boys/Girls Cross Country Coach for the 2007-08 school year.
5. John Delaney as Traip academy Assistant Football Coach (volunteer) for the 2007-08 school year.
6. Nate Duclos as Traip Academy Fall Drama Coach for the 2007-08 school year.
7. Danielle Durgin as Traip Academy fall cheering Coach for the 2007-08 school year.
8. Steve Frost as Shapleigh Girls Soccer Coach for the 2007-08 school year.
9. John Manning as Shapleigh 7th/8th Grade Soccer Coach for the 2007-08 school year.
10. Steve Frost as Shapleigh Track Head Coach for the 2007-08 school year.
11. Kate Sheldon as Shapleigh 8th Grade Field Hockey Coach for the 2007-08 school year.
12. Kristen Gentile as Shapleigh 7th Grade Field Hockey Coach for the 2007-08 school year.
13. Aimee Sutherland as Shapleigh Yearbook Advisor for the 2007-08 school year.
14. Aimee Sutherland as Shapleigh Student Council for the 2007-08 school year.
15. Karyn Sylvia as Shapleigh Cross Country Coach for the 2007-08 school year.

C. Action to approve the Superintendent's nomination for the following:

It was **MOVED** by Chair Pelletier, **SECONDED** by Glennis Wright and **VOTED** 7-0-0 with Student Board Member, Jessica Bedard, in favor to approve the Superintendent's nomination of the following:

1. Robyn Angus as Grade 7 Math Teacher for the 2007-08 school year.
2. Betty Roker as Traip Academy Secretary for the 2007-08 school year.

B. Action to discuss school unit partnership and consolidation issues.

Supt. Littlefield reviewed the financial sheet received from the Department of Education in response to our request for a draft profile of York and Kittery. The state report has several assumptions built into it. He noted that the overall Kittery/York apportionment is 1/3 - 2/3. The number of Board members are determined by the town population. The amount received from the state is based largely on the valuation (mill rate),. The new RSU members make the choices as to how the monies are distributed and spent.

We need to get this information out to the public and need accurate information from the

state. It was suggested that we should look into a three way district - Kittery, York, Wells/Ogunquit. The Board asked Supt. Littlefield to contact Wells/Ogunquit and suggest this option.

Chair Pelletier noted that Town Council has asked for an update on how we are progressing with school consolidation issues. Also the Board will meet with the York Board at Traip Academy at 6:30 p.m. in the Library. The Kittery Board will hold a special meeting on Thursday, August 30, 2007 at 6:30 p.m. to discuss the Notice of Intent to the State. The deadline is Friday, August 31, 2007.

VII. SUPERINTENDENT'S REPORT:

A. Supt. Littlefield reported that opening day of school is fast approaching. Over the summer, the custodians have been working hard to get the buildings in shape. Most of the supplies have been received and the new copiers are on site in the schools. The new software/hardware package for the food program is nearly ready for implementation. New kitchen equipment is being installed at Mitchell to replace the old equipment.

B. Dates and Activities for the first days of school:

Tuesday, August 28 - Orientation for new staff.

Wednesday, August 29 - All staff report for opening day workshop at Shapleigh.

Thursday, August 30 - Workshop day for all staff.

Tuesday, September 4 - Students K-9 report for opening day.

Wednesday, September 5 - Students 10-12 report for opening day.

VIII. COMMITTEES AND REPORTS:

A. Design Team: The Design Team has not met.

B. Town Council Information Report: None.

C. Health Coordinating Team: The Health Coordinating Team has not met.

D. Policy Committee: The Policy Committee has not met.

E. MSBA Executive Committee: The MSBA Executive Committee has not met.

F. Advisory Committee for Information Literacy: The Advisory Committee for Information Literacy has not met.

G. Legislative Committee: The Legislative Committee has not met.

IX. QUESTIONS/COMMENTS/CONCERNS:

Ken Lemont thanked the Board and school department for flowers sent following the loss of his father, Harry Lemont..

Patti Ayer thanked Tess for her work and being part of our Board. She wished her the very best. She also commented that Memorial Field bleachers will soon arrive. She is thankful for the donation of Red Sox tickets to raffle in order to help purchase the bleachers. Soccer is underway. She has discovered that the Public Works Department is operating the sprinkler systems during morning practice and asked if they could be operated at a different time so the players do not get wet.

Glennis Wright commented that each York school has a "wish list" and wondered if we should let the Kittery PTA know.

Tess Schneier commented that her son misses school this summer and can not wait to return. She thanked the Board for all their work they do on behalf of our students. She will miss them and wished them the best of luck.

Kim Bedard commented that the York School Committee had their retreat on August 15, 2007. The Cottage meetings need to start and questioned if we should think about having students attend them as well. We need to get the message out to parents and citizens of Kittery regarding school consolidation. She also commented that she has noticed lights on late at some of the schools. She wished Tess the very best.

Chair Pelletier thanked Tess for her service and all her ideas while she served on the Board. He wished her the very best.

X. EXECUTIVE SESSION:

It was **MOVED** by Chair Pelletier, **SECONDED** by David Batchelder and **VOTED 7-0-0** with Student Board Member, Jessica Bedard, in favor to enter into Executive Session in accordance with MRSA ss 405(6)(D) to discuss negotiations at 9:31 p.m.

It was **MOVED** by Chair Pelletier, **SECONDED** by Tess Schneier and **VOTED 7-0-0** to come out of Executive Session at 9:58 p.m.

XI. ACTION ON EXECUTIVE SESSION:

It was **MOVED** by Chair Pelletier, **SECONDED** by Glennis Wright and **VOTED 7-0-0** to approve the 2007-08 salary adjustments for:
Jenifer Van Deusen, Curriculum Coordinator;
Diane Rubino, Food Service Director;
Scott Nason, Technology Director;
Jim L'Heureux, Maintenance Director;
Pat O'Brien, Assistant Maintenance Director;
Don Harkin, Network Technician;
Tracy Grogan, Bookkeeper;
Myra Cutts, Special Education Secretary;
Donna Schoff, Administrative Assistant.

XII. ADJOURNMENT:

It was **MOVED** by Tess Schneier. **SECONDED** by Chair Pelletier and **VOTED 7-0-0** on a **VOICE VOTE** to adjourn at 9:59 p.m.

Respectfully submitted by _____ Dated: August 22, 2007
Janis Marshall-Colby, Recorder

_____ Dated: August 22, 2007
Larry Littlefield, Superintendent of Schools

APPROVED BY SCHOOL COMMITTEE: September 4, 2007