

Kittery School Committee Meeting
15 April 2008 - Shapleigh Middle School - 6:30 p.m.
REGULAR BUSINESS MEETING

I. A & B. ASSEMBLY OF SCHOOL COMMITTEE MEMBERS:

The meeting was called to order by Chair Pelletier at 6:30 p.m. Supt. Littlefield, Kim Bedard, Glennis Wright, Ken Lemont, Patti Ayer, Bill Furbush and David Batchelder were present. Student Board Member, Jessica Bedard, was present. Also present were school administrators, Mac Collins, Chief Architect, and Mike Johanning, Architect of WBRC, Town Council members, members of the public and press.

X. EXECUTIVE SESSION:

It was MOVED by Kim Bedard, SECONDED by David Batchelder and VOTED 7-0-0 to enter into Executive Session in accordance with MRSA ss 405(6)(D) to discuss negotiations at 5:30 p.m.

It was MOVED by Chair Pelletier, SECONDED by Kim Bedard and VOTED 7-0-0 to come out of Executive Session at 6:35 p.m.

XI. ACTION ON EXECUTIVE SESSION: None.

I. C. Adjustments to the Agenda:

Adjustment to the Agenda was to move Item II., to after VI.A.

Adjustment to the Agenda was to move Item I.E., to after Item II.

Adjustment to the Agenda was to move Item VI.A to after I.C.

Adjustment to the Agenda was to move Item VI.G to after VI.E2.

Adjustment to the Agenda was to move Item VI.F to after VI.G

D. Minutes:

The Minutes of March 18, 2008 were approved as amended.

The Minutes of April 1, 2008 were approved as amended.

The Minutes of April 9, 2008 were approved as amended.

Chair Pelletier took a moment to address the School Committee members and members of the public audience. He apologized for allowing his feelings to get the best of him at the Town Council meeting last evening during discussion of the FY09 School Budget. He commented that

Town Council has a job to do that is difficult and our School Committee has a job that is difficult as well. We both do our jobs very well, but, it can get hard at times. In the end we all work for the same goal - what is best for the students and residents of Kittery.

VI. NEW BUSINESS:

A. Action to hear WBRC, Architects & Engineering final report of the Feasibility Study.

Supt. Littlefield welcomed and thanked everyone for attending the meeting this evening.

He

introduced the representatives for WBRC. The purpose of this meeting is for WRBC to

public input, questions, concerns, or suggestions are welcome.

Chair Pelletier welcomed and thanked everyone for attending. He noted that the public's feedback is vital to this project and welcomed their concerns or questions.

Mac Collins, WBRC Chief , and Mike Johanning, Architect, gave a slide presentation on the final report of the Feasibility Study. The three best options for restructuring the town's schools were:

1. A two school option with Grades K-6 at Shapleigh, 7-12 at Frisbee with an estimated cost of \$25.9 million to \$27.8 million. This option involved substantial upgrades and 3 additions at Frisbee, and a two story addition at Shapleigh.
2. A three school option with Grades K-3 at Mitchell, Grades 4-8 at Shapleigh and Grades 9-12 at Traip with an estimated cost of \$5.7 million to \$6.1 million.
3. A four school option which will keep the grades as they are now with an estimated cost of \$5 million to \$5.4 million. This option requires intensive work at Frisbee and renovations at the other schools would be unchanged.

Option 3 showed no cost savings to the district, but savings were calculated for the other options. The two school option could save as much as \$1 million per year and the three school option could save as much as \$600,000. Both savings are based on personnel reductions and energy savings. However, they do not include costs involved in operating the proposed additions or the bonding expenses. The estimated cost savings are not conclusive.

Following the presentation, Jenifer Van Deusen facilitated the public's input and opened the floor for questions, comments, and concerns.

George Dow questioned if there are any benchmarks for the cost increase. He thanked the Board for the hard work they do.

Liz Hoyt thanked the Board for their input at last night's Town Council's meeting and the presentation tonight.

Chris Perkins appreciated the diligence that has been set forth by the Board with this project. He questioned what was included in the project costs.

Linda Lorrey questioned the 2 school versus the 3 school option. She questioned if the option to use the Frisbee annex was still on the table or not. She also questioned what the actual construction time for each option would be.

He also commented that it seems it might be hard for the students to deal with construction during school time and asked if any alternatives for them have been discussed..

Mary Stephens questioned the two school option and asked what would happen with Mitchell.

George Dow questioned what the next step would be and who would make the final decision as to what option the district would take.

Allan Dion thanked Chair Pelletier for his concerns regarding our students' education and the school budget. He asked the Board not to close Traip. He commented that students are wondering what is going to happen with their schools and he asked the Board to involve the students and listen to their suggestions and concerns.

Tess Schneier expressed concern that the three and half school option which was Mitchell, Shapleigh, Traip and the Frisbee annex was not shown tonight as an option. We need to keep Frisbee part of the school whether it be for just Head Start, Kindergarten, and Central Office. She doesn't not want to see Frisbee used as a town building. It should be part of our school system.

Lee Perkins-Silsby thanked the Board for their time with the project. She also commented that we need to think of the student's health when the renovations start at the schools. She knows that when construction was being done at Mitchell Primary School, some students had difficulty with their asthma due to the dust that was caused during construction. She asked the Board to please keep this in mind.

Glenn Schwaery commented that we need to keep in mind that the Town is going to still need to keep Frisbee no matter what happens. We need to support Frisbee either as a public site or as a municipal building. He questioned if there were possibly any federal grants that have been looked into regarding the renovations needed to be done at Frisbee.

Chair Pelletier thanked everyone for the comments and questions.

I. E. Student Advisory Member Report:
The Traip Junior class finished state mandated tests. SAT's will be held on Saturday, May 3. Earth Day is Thursday, April 17. A Coffee House will be held on April 17 at 5:30 - 7:30 p.m. A Memorial Service for Ms. Ryder will be held on Sunday, May 4. Traip Spanish students are currently on their trip to Spain. The trip to Italy leaves on Friday, April 18, 2008. The Japanese exchange students arrive next week and everyone is looking forward to their visit. Congratulations to the Frisbee Odyssey of the Mind team. Great job!

II. PUBLIC COMMENT: None.

III. CORRESPONDENCE:

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Correspondence was included in the FYI packet.

IV. STAFF REPORTS: None.

V. UNFINISHED BUSINESS: None.

VI. NEW BUSINESS:

B. Action to discuss proposed FY09 budget.

It was MOVED by Kim Bedard, SECONDED by Bill Furbush and VOTED 7-0-0 with Student Board Member, Jessica Bedard, in favor to support the expenditure of \$50,000 from the remaining balance fund per the request of Town Council to meet their budget request.

C. Action to reappoint probationary teachers 1st and 2nd year and continuing contract teachers 3rd year.

This Item has been rescheduled to the meeting of May 6, 2008.

D. Action on Superintendent's recommendation to appoint teachers for the remainder of the 2007-2008 school year.

1. Diana Broniarczyk, Traip Art Teacher.

It was MOVED by Kim Bedard, SECONDED by Glennis Wright and VOTED 7-0-0 with Student Board Member, Jessica Bedard, in favor to approve the Superintendent's recommendation to appoint Diana Broniarczyk as the interim Traip Art Teacher for the remainder of the 2007-2008 school year.

2. Kelley Brown, Traip P.E./Health Teacher.

It was MOVED by Kim Bedard, SECONDED by Glennis Wright and VOTED 7-0-0 with Student Board Member, Jessica Bedard, in favor to approve the Superintendent's recommendation to appoint Killen Brown as the interim Traip P.E./Health Teacher for the remainder of the 2007-2008 school year.

E. Action to authorize funds from the Maintenance Dedicated Account.

1. Energy Savings Project.

This item has been rescheduled to the meeting of May 6, 2008.

2. Frisbee Playground Repairs.

It was MOVED by David Batchelder, SECONDED by Kim Bedard and VOTED 7-0-0 with Student Board Member, Jessica Bedard, in favor to authorize the expenditure of funds from the Dedicated Maintenance account for Frisbee Playground repairs not to exceed \$ 5,160.

G. Action on an overnight field trip to the University of Maryland for Frisbee Odyssey of the Mind Competition (May 31 - June 4, 2008).

It was MOVED by Kim Bedard, SECONDED by Glennis Wright and VOTED 7-0-0 with Student Board Member, Jessica Bedard, in favor to give concept approval to the University of Maryland for Frisbee Odyssey of the Mind Competition (May 31 - June 4, 2008).

It was MOVED Chair Pelletier, SECONDED by Glennis Wright and VOTED 7-0-0 with Student Board Member, Jessica Bedard, in favor to authorize the expenditure in the amount of \$2,366 from the fund balance for Frisbee Odyssey of the Mind Competition.

F. Action to accept the Audit Report for fiscal year 2006-2007.
It was MOVED by Chair Pelletier, SECONDED by Glennis Wright and VOTED 7-0-0 with Student Board Member, Jessica Bedard, in favor to accept the Audit Report for fiscal year 2006-2007.

H. Action to approve 2008 - 2009 student handbooks.
This item has been rescheduled to the meeting of May 6, 2008.

I. Action to approve Co-Curricular Handbook.
It was MOVED by Chair Pelletier, SECONDED by Patti Ayer and VOTED 7-0-0 with Student Board Member, Jessica Bedard in favor to approve Co-Curricular Handbook.

J. Action on second reading of policies:

1. JKG - Physical Restraint

2. JKGA - Time Out Rooms & Therapeutic Restraint

It was MOVED by Chair Pelletier, SECONDED by Kim Bedard and VOTED 7-0-0 with Student Board Member, Jessica Bedard, in favor to approve second reading of policies JKG - Physical Restraint and JKGA - Time Out Rooms and Therapeutic Restraint.

3. JKGA-R - Time Out Rooms & Therapeutic Restraint Administrative Procedure.

It was MOVED by Kim Bedard, SECONDED by Glennis Wright and VOTED 7-0-0 with Student Board Member, Jessica Bedard, in favor to approve the Regulations to policy JKGA-R, Time Out Rooms & Therapeutic Restraint Administrative Procedure

VII. SUPERINTENDENT'S REPORT:

A. Resignation/Retirement

1. John Forssen, Traip Academy teacher

2. Gail Moore, Mitchell Primary School teacher

It was MOVED by Chair Pelletier, SECONDED by Kim Bedard and VOTED

7-0-0 with Student Board Member, Jessica Bedard, in favor to acknowledge the retirement of John Forrsen, Traip Academy Teacher and Gail Moore, Mitchell Primary School teacher with regret and best wishes..

- B. Supt. Littlefield reported that we currently have the following teaching and administrative vacancies:

Art - Traip	Health/PE, full time - Traip
English - Traip	Kindergarten - Mitchell
Ed Tech II, library aide - Shapleigh	Ed Tech I, Office - Traip
Principal - Traip	Principal - Frisbee
Curriculum Coordinator	Technology Coordinator
Health Coordinator (part time)	

Supt. Littlefield also reported that we have received several applications for the position of Traip principal, Curriculum Coordinator and Technology Coordinator. He expects to have a recommendation for the Frisbee principal at the meeting of May 6.

- C. Included in the packet was a copy of the Agenda for the Town Council meeting which was held on Monday April 14, 2008.
- D. Supt. Littlefield reported that he received an invitation from Steve Russo, Director of Rice Library, to have a discussion to explore the concept of Rice Library taking over the management of our 4 school libraries. Supt. Littlefield has agreed to set up a meeting with our principals, curriculum coordinator, and representatives from the Rice Library.

VIII. COMMITTEES AND REPORTS:

- A. Design Team: The Design Team met on April 9 and discussed the charting for next year.
- B. Town Council Information Report: None.
- C. Health Coordinating Team: The Health Coordinating Team met on April 2, 2008 and minutes are included in the FYI packet.
- D. Policy Committee: The Policy Committee met on Tuesday, April 8 and discussed policies.
- E. MSBA Executive Committee: The MSBA Executive Committee met on April 12, 2008. Kim has information if anyone would like to review it.
- F. Advisory Committee for Information Literacy: The Advisory Committee for Information Literacy has not met.

G. Legislative Committee: The Legislative Committee has not met.

H. Finance Committee: The Finance Committee met today, April 15, 2008.

I. Energy Committee: The Energy Committee met on Thursday, April 3, 2008.

IX. QUESTIONS/COMMENTS/CONCERNS:

Glennis Wright commented that she emailed Chair Pelletier and inquired if anything was being planned for the retirement of Pat Garnis, Traip Principal. She commented that she reviewed the articles that were in the Portsmouth Herald. She commented that she attended the cottage meetings.

Patti Ayer thanked Chair Pelletier for all his work with Town Council regarding the FY09 Budget and for his leadership on the Board.

XII. ADJOURNMENT:

It was MOVED by Chair Pelletier, SECONDED by Glennis Wright and VOTED 7-0-0 on a VOICE VOTE with Student Board Member, Jessica Bedard, in favor to adjourn at 10:00 p.m..

Respectfully submitted by _____ Date: April 15, 2008
Janis Marshall-Colby, Recorder

_____ Date: April 15, 2008
Larry Littlefield, Superintendent of Schools

APPROVED BY SCHOOL COMMITTEE: May 6, 2008