

KITTERY SCHOOL DEPARTMENT

SYSTEM-WIDE STUDENT CODE OF CONDUCT

Ethical and responsible student behavior is an essential part of the educational mission of our schools. To that end, the School Committee has developed this System-Wide Code of Conduct with input from school staff, students, parents and the community. The Code defines our expectations for student behavior and provides the framework for a safe, orderly and respectful learning environment.

Article 1 - Standards for Ethical and Responsible Behavior

The Code of Conduct is intended to support and encourage students to meet the following standards for ethical and responsible behavior:

- HONESTY** An honest person behaves with truthfulness and sincerity.
- INTEGRITY** A person with integrity does the right thing, even when no one is looking.
- FAIRNESS** A fair person pursues justice, commits themselves to the equitable treatment of individuals, and displays tolerance and acceptance of diversity.
- CARING** A caring person shows concern for the well-being of self, others, and the environment. He or she acts with compassion, generosity, kindness, and a commitment to service.
- RESPECT** A respectful person abides by his or her own beliefs and values while also acknowledging, understanding, and supporting the rights of others to express and live by their beliefs.
- CITIZENSHIP** A responsible citizen contributes to the community in active, positive, and creative ways and encourages the participation of others.
- COURAGE** A courageous person possesses the strength and willingness to act on core values and their beliefs.

Article 2 - Code of Conduct

All students are expected to comply with the Code of Conduct and all related School Committee policies and school rules. The Code applies to students:

- on school property,
- while in attendance at school or at any school-sponsored activity, or
- at any time or place that such conduct directly interferes with the operations, discipline or general welfare of the school.

Article 3 - General Behavior Expectations and Discipline Policies

The following expectations for student behavior are fundamental to a safe, orderly and respectful environment in our schools. Each student should:

1. Be courteous to fellow students, staff and visitors.
2. Respect the rights and privileges of other students and school staff.
3. Obey all School Committee policies and school rules governing student conduct.
4. Follow directions from school staff.
5. Cooperate with staff in maintaining school safety, order and discipline.
6. Attend school regularly.
7. Meet school standards for grooming and dress (*see policy JICA*).
8. Respect the property of others, including school property and facilities.
9. Refrain from cheating or plagiarizing the work of others.
10. Refrain from vulgarity, profanity, obscenity, lewdness, and indecency.

Violations of the Code of Conduct may result in disciplinary action. Disciplinary consequences depend upon the seriousness of the violation and the student's prior disciplinary record. Consequences will range from a verbal warning for minor misconduct up to and including expulsion for the most serious offenses. Behavior that also violates the law may be referred to law enforcement authorities.

*See policies: JIC - Expectations for the Learning Environment
JK - Student Discipline
JJK - Revocation of Student Privileges
JKD - Suspension of Students
JKE - Expulsion of Students*

Article 4 - Expectations

The following is a summary of the school unit's expectations for student behavior. In many cases, the School Committee has adopted policies that address these expectations in greater detail. Students, parents and others should refer to the policies

and student handbooks for more information about the expectations and consequences. In case of an inconsistency between the Code of Conduct, School Committee policies and/or school handbooks, School Committee policies will prevail.

A. Violence and Threats

Students shall not engage in violent or threatening behavior. Prohibited behavior includes fighting, assault and/or battery, taking hostages, threats to commit violence against persons or property, or threats, intimidation, or harassment. Violations may result in disciplinary action up to and including expulsion.

*See policies: JICI – Weapons, Violence and School Safety
JICIB – Bomb Threats*

B. Weapons

Students shall not possess or use weapons of any kind (examples include but are not limited to firearms, explosives, and knives). Students also shall not use any object, although not necessarily designed to be a weapon, to inflict bodily harm and/or to threaten, intimidate, coerce or harass another person (examples include but are not limited to bats, lighters, tools, and toy weapons). Firearms violations will result in expulsion in accordance with state and federal statutes; other weapons violations may result in disciplinary action up to and including expulsion.

See policy: JICI – Weapons in Schools

C. Hazing

Hazing is prohibited. Maine law defines injurious hazing as “any action or situation, including harassing behavior, that recklessly or intentionally endangers the mental or physical health of any school personnel or a student enrolled in a public school.” No student shall plan, encourage, or engage in such activities in connection with any school program or activity, including extracurricular, co-curricular and athletic activities. Students who engage in hazing activities are subject to suspension, expulsion and/or other appropriate disciplinary measures.

See policy: ACAD – Hazing

D. Discrimination and Harassment/Sexual Harassment

Students should not discriminate against other students on the basis of race, color, sex, religion, ancestry, national origin, sexual orientation or disability. Nor should students harass one another on the basis of race, color, sex, religion, ancestry, or national origin, sexual orientation or disability. Sexual

harassment is also prohibited. Harassment is grounds for disciplinary action up to and including expulsion.

*See policies: AC – Nondiscrimination/Equal Opportunities
ACAA – Policy on Harassment*

E. Drug and Alcohol Use

Students shall not distribute, possess, use or be under the influence of any alcoholic beverage, drug, or look-alike substance as described in School Committee policy. Violations may result in disciplinary action up to and including expulsion from school.

See policy: JICH – Drug, Alcohol and Tobacco Use by Students

F. Tobacco Use

Students shall not smoke, use, possess, sell, or distribute any tobacco products. Violations of this policy may result in disciplinary action up to and including expulsion from school.

See policy: JICH – Drug, Alcohol and Tobacco Use by Students

G. Conduct on School Buses

Students must comply with all school rules while on school buses. Students who violate these rules on a school bus may have their riding privileges suspended or revoked, and may also be subject to additional disciplinary action, up to and including expulsion, depending upon the particular violation.

See Transportation Handbook

H. Computer/Internet Use

Students may use school computers, networks and Internet services only for educational purposes. Students shall comply with all policies and rules governing acceptable use. Unacceptable use may result in suspension or cancellation of computer privileges as well as additional disciplinary and/or legal action.

See policy: IJNDB – Student Internet and Appropriate Use

I. Co-Curricular Conduct

Students must follow all School Committee policies and school rules while participating in athletics and extracurricular activities. Students who violate policies and rules may be subject to suspension or removal from the team/activity as well as additional disciplinary action under applicable School Committee policies and/or school rules.

See policy: JIK – Student Conduct at Co-Curricular Functions

Article 5 - Removal of Disruptive/Violent/Threatening Students

1. Students who are disruptive, violent or threatening death or bodily harm to others may be removed from classrooms, school buses, or other school property when necessary to maintain order and safety. The staff member who orders the student removed should arrange to have the student escorted to the office or other designated location.
2. If a student does not comply with a staff member's order to leave, the staff member will contact an administrator, or, if not available, another suitable person, who shall respond promptly.
3. Staff members should not use force or restraint, except only to the minimum extent necessary to protect any person from imminent physical harm. Staff members are not required to take action that puts them at risk of serious injury.
4. The responding administrator will take appropriate action. If the student fails to obey verbal directions, force or restraint may be used only to the minimum extent necessary to protect any person from imminent physical harm or to quell a disturbance. Whenever practicable, law enforcement should be called to restrain or physically remove the non-compliant student. The administrator may invoke the school unit's crisis response plan if appropriate.

See 20-A M.R.S.A. § 4009 – Protection from Liability

See Crisis Response Plan

Article 6 - Special Services

1. **Referral.** The school unit has adopted policies and procedures for determining when a student shall be referred for special services.

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*See policies: IHBAA – Referral/Pre-Referral Policy
IHBAC – Child Find Policy*

- 2. Review of Individual Educational Plan.** The school shall schedule a PET meeting to review the IEP of a student who has been removed from class when: a) school officials and/or the parent believes the student may present a substantial likelihood of injury to himself/herself or others; b) the class removals are sufficient to constitute a change in the student's special education program; or c) school officials or the parent believes that the student's behavior may warrant a change in educational programming.

See policy: JKF – Disciplinary Removals of Students with Disabilities

Article 7 - Referrals to Law Enforcement Authorities

The Superintendent and administrators have the authority to seek the assistance of law enforcement authorities when there is a substantial threat to the safety of the schools, students or staff. The Superintendent/administration may also inform law enforcement authorities when they have reason to suspect that a student or staff member may have violated a local, state or federal statute. All serious offenses, as determined by the Superintendent, must be reported to law enforcement authorities.

Article 8 - Dissemination of System-Wide Student Code of Conduct

The System-Wide Student Code of Conduct accompanied by the Alphabetical Summary of Consequences shall be distributed to staff, students and parents through handbooks and/or other means selected by the Superintendent and building administrators.

Legal Reference: 20-A M.R.S.A. §§ 254 (11); 1001 (15)

Cross Reference: *Taking Responsibility: Standards for Ethical and Responsible Behavior in Maine Schools and Communities* (Report of The Commission for Ethical and Responsible Behavior, February 2001)

Adopted: November 16, 2004

Kittery School Committee

Alphabetical Summary of Consequences

Violations of the Code of Student Conduct

Acts for which students shall be disciplined, and the range of disciplinary actions that shall be imposed include, but are not limited to, the following:

Accusing another student falsely and intentionally; including falsely accusing another student of a violation of code of conduct; *Minimum of warning, parent notification, detention and/or short term suspension of up to 10 days, to maximum of referral to School Committee for expulsion hearing.*

KSD policy reference: ACAA – Policy on Harassment

Alcohol possession, use, or being under the influence of alcohol, whether or not consumed on school grounds; *Minimum of 5 days suspension, 2 out-of-school and 3 in-school with substance abuse education class, and co-curricular privileges suspended for 10 days, for first offense, to maximum of 10 days suspension and referral to the School Committee for expulsion hearing, and co-curricular privileges suspended for 12 calendar months. Additionally, the matter shall be reported to the Police Department with the potential for criminal charges being filed.*

KSD policy reference: JICH-R – Drug, Alcohol and Tobacco Use By Students

Alcohol trafficking, furnishing, distributing, intending or attempting to sell, or manufacturing; *For all offenses, minimum of 10 days out-of-school suspension, and co-curricular privileges suspended for 12 calendar months, to maximum of referral to the School Committee for expulsion hearing. Additionally, the matter shall be reported to the Police Department with the potential for criminal charges being filed.*

KSD policy reference: JICH-R – Drug, Alcohol and Tobacco Use By Students

Animals, possession of, except with permission of principal; *Minimum of warning, parent notification and/or detention, to maximum of up to 10 days suspension.*

KSD policy reference: IMG – Animals on School Premises

Arson or attempted arson; *Suspension from school, pending School Committee expulsion hearing. Additionally, the matter shall be reported to the Police and Fire Departments with the potential for criminal charges being filed.*

KSD policy reference: JKE – Expulsion of Students

Assault and/or battery (aggravated assault, assault with firearm, assault with other weapon, simple assault, sexual assault); *Minimum of warning, parent notification and short term suspension of up to 10 days, to a maximum of referral to School Committee for expulsion hearing. Additionally, the matter may be reported to the Police Department with the potential for criminal charges being filed.*

Attendance, excused and unexcused or excessive; *Minimum of warning and parent notification after 15 days of accumulated absences, or tardies to a maximum of referral to the School Committee for a hearing. Additionally, excessive absences will be referred to the Attendance Coordinator for investigation.*

KSD policy reference: JEA – Compulsory Attendance Ages; JH – Student Absences and Excuses; JEC – Student Attendance Accounting

Bomb or contamination threat, by whatever means made, regardless of intent to carry out the threat, and regardless of authenticity; encouraging, causing, aiding or assisting another in making or communicating a bomb or contamination threat; failure to report information or knowledge of the existence of a bomb or other destructive devise; *Suspension from school, pending School Committee expulsion hearing. Additionally, the matter shall be reported to the Police Department with the potential for criminal charges being filed, and reported to the Department of Education.*

KSD policy reference: EBCC – Bomb or Contamination Threat, JKE – Expulsion of Students

Bomb placement, aiding in the placement, or possession of a bomb on school premises, including any location where school activities may

take place, regardless of intent to explode; *Suspension from school pending School Committee expulsion hearing. Additionally, the matter shall be reported to the Police Department with the potential for criminal charges being filed, and reported to the Department of Education.*

KSD policy reference: EBCC – Bomb or Contamination Threat, JKE – Expulsion of Students

Bus, disruptive misbehavior on; *Minimum of warning to maximum of loss of bus privileges. Students may also be subject to other disciplinary action in accordance with Student Code of Conduct.*

KSD transportation handbook

Cheating, plagiarism; theft of examinations; *Minimum of receiving no credit for the work and parent notification, to maximum of 10 days suspension and referral to School Committee for expulsion hearing.*

Class cutting/skipping; *Minimum of one make-up period/detention per class skipped, to maximum of up to 10 days suspension and/or removal from the class.*

Computer violations, including sabotage, theft, vandalism, unauthorized access, of software, hardware or network services; failure to abide by Student Internet and Appropriate Use Policy; *Minimum of warning, parent notification and short term suspension of up to 10 days, to maximum of referral to School Committee for expulsion hearing. The student and/or student's parents shall be responsible for compensating the school department for losses, costs or damages incurred due to the violation of these procedures. Additionally, the matter shall be referred to the Police Department with the potential for criminal charges being filed.*

KSD policy reference: IJNDB-R – Student Internet and Appropriate Use

Dangerous articles are prohibited on school property, in school vehicles and at any location where school activities take place; examples include:

Alphabetical Summary of Consequences

1. Weapons, use and/or possession of articles used to or designed to inflict bodily harm, intimidate, coerce or harass persons - examples include but are not limited to: ammunition, cross-bows, “brass” knuckles, switchblade knives, gravity knives, fixed blade knives, folding knives, sheath knives, chains, clubs, martial art throwing stars, nunchucks, BB guns, paintball guns;
2. Firearms, use and/or possession of weapons which will or are designed to or may readily be converted to expel a projectile by the action of any explosive;
3. Explosives, use and/or possession of materials - examples include but are not limited to: fireworks, flammable and combustible liquids;
4. Disabling chemicals, use and/or possession of sprays or noxious substances – examples include but are not limited to: mace, pepper sprays, stink bombs.

Minimum of short-term suspension of up to 10 days, to maximum of referral to School Committee for expulsion hearing. Additionally, the matter shall be referred to the Police Department with the potential for criminal charges being filed.

KSD policy reference: JICI – Weapons in Schools, JKE – Expulsion of Students

Detention, failure to report to or refusal of; 1 day suspension and serving of detention upon return to school.

KSD policy reference: JK – Student Discipline

Disobedience of administrator, teacher, other staff member, coach, chaperone, law enforcement official; Minimum of warning, parent notification and/or detention, to maximum of up to 10 days suspension.

KSD policy reference: JIC – Expectations for the Learning Environment

Disrespectful and/or rude behavior toward administrator, teacher, other staff member, coach, chaperone, law enforcement official, or

other persons including students; *Minimum of warning, parent notification and/or detention, to maximum of up to 10 days suspension.*

KSD policy reference: JIC – Expectations for the Learning Environment

Disruption of school, including disruption of class, testing, study, activity and/or instruction, including walkouts or protests; *Minimum of warning and parent notification, to maximum of up to 10 days suspension.*

KSD policy reference: JIC – Expectations for the Learning Environment

Dress code, violation of individual school code; *Minimum of being required to change attire or being sent home, to maximum of up to 10 days suspension.*

KSD policy reference: JICA – Student Dress Code; JICA-R – Traip Academy Dress Code

Drug possession, use, or being under the influence of drugs, whether or not consumed on school grounds, and/or consuming a controlled substance prior to coming on to school grounds, whether or not under the influence of that substance – examples include but are not limited to: anabolic steroids, imitation controlled substance and other look-alikes (placebos), marijuana, illegal drugs, inhalant intoxicants, etc.; *Minimum of 5 days suspension, 2 out-of-school and 3 in-school with substance abuse education class, and co-curricular privileges suspended for 10 days, for first offense, to maximum of 10 days suspension and referral to the School Committee for expulsion hearing, and co-curricular privileges suspended for 12 calendar months. Additionally, the matter shall be reported to the Police Department with the potential for criminal charges being filed.*

KSD policy reference: JICH-R – Drug, Alcohol and Tobacco Use By Students

Drug trafficking, furnishing, distributing, intending or attempting to sell, manufacturing – examples include but are not limited to: anabolic steroids, imitation controlled substance and other look-alikes

(placebos), marijuana, illegal drugs, inhalant intoxicants, etc.; *For all offenses, minimum of 10 days out-of-school suspension, and co-curricular privileges suspended for 12 calendar months, to maximum of referral to the School Committee for expulsion hearing. Additionally, the matter shall be reported to the Police Department with the potential for criminal charges being filed.*

KSD policy reference: JICH-R – Drug, Alcohol and Tobacco Use By Students

Electronic devices, including CD players, hand-held electronic games, cassette players, boom boxes, pagers, cellular phones or like devices; *Disruptive/inappropriate use is prohibited and will be dealt with under the provisions of “disruption of school”.*

KSD policy reference: JIC – Expectations for the Learning Environment

Fighting, other inappropriate physical contact, and/or physical confrontation; *Minimum of warning, parent notification, detention and/or short term suspension of up to 10 days, to maximum of referral to School Committee for expulsion hearing.*

KSD policy reference: JIC – Expectations for the Learning Environment

Fire alarm and/or fire extinguisher activation without just cause; false alarm including calling 9-1-1 to falsely indicate an emergency; *Minimum of short term suspension of up to 10 days, to maximum of referral to School Committee for expulsion hearing. Additionally the matter may be referred to the Fire and Police Departments with the potential for criminal charges being filed.*

KSD policy reference: EBBC—Bomb and Contamination, JJK – Revocation of Student Privileges, JK – Student Discipline

Forgery of notes or passes, report cards, etc., including passing, presenting, and uttering of such items; *Minimum of warning and parent notification and/or detention, to maximum of up to 10 days suspension.*

KSD policy reference: JIC - Expectations for the Learning Environment

Hazing/harassment, including bullying; planning, encouraging or engaging in harassing behavior, by any means or situation which recklessly or intentionally endangers the mental or physical health of a person; *Minimum of warning and parent notification to maximum of referral to School Committee for expulsion hearing. Additionally the matter may be referred to the Police Department with the potential for criminal charges being filed.*

KSD policy reference: ACAD – Hazing; ACAA – Policy on Harassment

Horseplay, including rowdy, rough, or disorderly conduct; *Minimum of warning, parent notification and/or detention, to maximum of up to 10 days suspension.*

KSD policy reference: JIC – Expectations of Learning Environment, JK – Student Discipline

Leaving class or other area without administrator's, teacher's or other staff member's permission; *Minimum of warning, parent notification and/or detention, to maximum of up to 10 days suspension.*

KSD policy reference: JIC – Expectations of Learning Environment

Leaving school grounds without proper authorization; *Minimum of warning, parent notification, detention and/or short term suspension of up to 10 days, to maximum of referral to School Committee for expulsion hearing.*

KSD policy reference: JIC – Expectations for the Learning Environment

Lying/falsehood; *Minimum of warning, parent notification and/or detention, to maximum of up to 10 days suspension.*

KSD policy reference: JIC – Expectations for the Learning Environment

Medications, including over-the-counter, prescription medications, supplements, and/or look-alikes, possession, consumption, use, distribution, attempted distribution; *Minimum of warning, parent notification, detention and/or short term suspension of up to 10 days, to*

maximum of referral to School Committee for expulsion hearing. Additionally the matter may be referred to the Police Department with the potential for criminal charges being filed.

KSD policy reference: JICH – Drug, Alcohol and Tobacco Use by Students, GBEC – Drug-Free Workplace

Misuse of school property or property of others, misuse that causes damage or injury; *Minimum of revocation of privileges to maximum of restitution of damaged property and up to 10 days suspension or other actions as warranted by the situation.*

KSD policy reference: IJNDB-R – Student Internet and Appropriate Use

Obscene, vulgar, profane or abusive behavior including language, gestures, writing, pictures, or articles, possession or use of; *Minimum of warning, parent notification and/or detention, to maximum of up to 10 days suspension.*

KSD policy reference: JIC – Expectations for the Learning Environment, JICA – Student Dress Code, ACAA – Policy on Harassment

Participating in and/or instigating a riot; *Minimum of short term suspension of up to 10 days, to maximum of referral to School Committee for expulsion hearing. Additionally the matter may be referred to the Police Department with the potential for criminal charges being filed.*

KSD policy reference: JIC – Expectations for the Learning Environment, JKD – Student Suspension, JKE – Expulsion of Students

Publication and/or distribution of unauthorized materials including newspapers, letters, flyers and posters, e-mail, or other medium; *Minimum of warning, parent notification, detention and/or short term suspension of up to 10 days, to maximum of referral to School Committee for expulsion hearing.*

KSD policy reference: KHC – Distribution/Posting of Promotional Materials, IJNDB – Student Internet and Appropriate Use Policy

Refusal to identify oneself properly; *Minimum of detention to maximum of up to 10 days suspension.*

KSD policy reference: JIC – Expectations for the Learning Environment

Sexual harassment, including but not limited to: unwelcome sexual advances, requests for sexual favors, and other verbal, non-verbal, or physical conduct of a sexual nature; *Minimum of warning, parent notification, detention and/or short term suspension of up to 10 days, to maximum of referral to School Committee for expulsion hearing. Additionally the matter may be referred to the Police Department with the potential for criminal charges being filed.*

KSD policy reference: ACAA – Policy on Harassment; ACAD – Hazing

Sexual offenses, including inappropriate public display of affection, consensual sex, indecent exposure, rape, attempted rape, molestation, nonconsensual physical contact, proposition to engage in a sexual act, inappropriate physical touching whether consensual or nonconsensual; *Minimum of warning, parent notification, detention and/or short term suspension of up to 10 days, to maximum of referral to School Committee for expulsion hearing. Additionally the matter may be referred to the Police Department with the potential for criminal charges being filed.*

KSD policy reference: JK – Student Discipline, JIC – Expectations for the Learning Environment, JKE – Expulsion of Students, JJK – Revocation of Student Privileges

Tardiness, unexcused or excessive, to school or class; *Minimum of warning and parent notification after 10 days of accumulated incidences of tardiness, to a maximum of referral to the School Committee for a hearing. Additionally, excessive incidences of tardiness will be referred to the Attendance Coordinator for investigation.*

KSD policy reference: JEA – Compulsory Attendance Ages; JH – Student Absences and Excuses; JEC – Student Attendance Accounting

Tobacco products possession, use, distribution, intending or attempting to sell, on school grounds, in school vehicles or at school sponsored

activities, regardless of age of student; *Minimum of 3 days suspension (or less for enrollment and completion of cessation program), and co-curricular privileges suspended for 10 days, for first offense, to maximum of referral to School Committee for expulsion hearing, and co-curricular privileges suspended for 12 calendar month. Additionally, the matter shall be reported to the Police Department with the potential for criminal charges being filed.*

KSD policy reference: JICH-R – Drug, Alcohol and Tobacco Use By Students

Trespassing on school property, including the parking lot; including trespass by students while suspended or expelled; *Minimum of warning, parent notification, detention and/or short term suspension of up to 10 days, to maximum of referral to School Committee for expulsion hearing. Additionally the matter may be referred to the Police Department with the potential for criminal charges being filed.*

KSD policy reference: KI – Visitors to School

Theft, attempted theft, robbery, attempted robbery, possession of and/or receiving stolen property; *Minimum of warning, parent notification, detention and/or short term suspension of up to 10 days, to maximum of referral to School Committee for expulsion hearing. Additionally the matter may be referred to the Police Department with the potential for criminal charges being filed.*

KSD policy reference: JK – Student Discipline, JJK – Revocation of Student Privileges, JIC – Expectations for the Learning Environment

Threatening bodily harm or property damage, intimidation, including threatening language, verbal or written, and/or gestures, regardless of intent to actually harm or damage any person or property; *Minimum of warning, parent notification, detention and/or short term suspension of up to 10 days, to maximum of referral to School Committee for expulsion hearing. Additionally the matter may be referred to the Police Department with the potential for criminal charges being filed.*

KSD policy reference: JK – Student Discipline, JJK – Revocation of Student Privileges, JIC – Expectations for the Learning Environment

Truancy from school; *A student is habitually truant if the student has attained the equivalent of 10 full days of unexcused absences or 7 consecutive school days of unexcused absences during a school year. The matter shall be referred to the Attendance Coordinator.*

KSD policy reference: JHB – Truancy, Procedures for Dealing with Attendance and Tardiness, 20A – MRSA – ss5052

Unauthorized entry into restricted areas, physical or electronic (i.e.: invasion of privacy); *Minimum of warning, parent notification, detention and/or short term suspension of up to 10 days, to maximum of referral to School Committee for expulsion hearing. Additionally the matter may be referred to the Police Department with the potential for criminal charges being filed.*

KSD policy reference: JK – Student Discipline, JJK – Revocation of Student Privileges, JIC – Expectations for the Learning Environment

Vandalizing, defacing and/or destruction of school property or property of another (includes writing on walls, etc.); *Minimum of warning, parent notification, detention and/or short term suspension of up to 10 days, to maximum of referral to School Committee for expulsion hearing. The student and/or student's parents shall be responsible for restitution. Additionally the matter may be referred to the Police Department with the potential for criminal charges being filed.*

KSD policy reference: ECAC - Vandalism

Verbal abuse/cursing including, but not limited to, abuse or harassment based upon race, creed, gender, national origin, sexual orientation, disability, or which is intended to or likely will incite a confrontation; *Minimum of warning, parent notification, detention and/or short term suspension of up to 10 days, to maximum of referral to School Committee for expulsion hearing. Additionally the matter may be referred to the Police Department with the potential for criminal charges being filed.*

KSD policy reference: ACAA – Policy on Harassment, JIC – Expectations for the Learning Environment, JK – Student Discipline, JJK – Revocation of Student Privileges, JKE – Expulsion of Students

Violence, acts of; *Minimum of short term suspension of up to 10 days, to maximum of referral to School Committee for expulsion hearing. Additionally the matter shall be referred to the Police Department with the potential for criminal charges being filed.*

KSD policy reference: JK – Student Discipline, JKE – Expulsion of Students

Any violation of this handbook, including a continued disregard of the Student Code of Conduct, or the policies and regulations of the school board, or local, state or federal law; *Minimum of warning, parent notification, detention and/or short term suspension of up to 10 days, to maximum of referral to School Committee for expulsion hearing. Additionally the matter may be referred to the Police Department with the potential for criminal charges being filed.*

Any other conduct considered by principal to be disruptive, disrespectful, threatening, and/or presenting an immediate danger to the welfare, health, and safety of any person; *Minimum of warning, parent notification, detention and/or short term suspension of up to 10 days, to maximum of referral to School Committee for expulsion hearing. Additionally the matter may be referred to the Police Department with the potential for criminal charges being filed.*

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